

February 9, 2016

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:00 PM on the above date by President Panzullo. Commissioners Donoghue, Kennedy, McKenzie and Tolbert were also present, along with: Jason Bobst; Christen Pionzio, Esquire; Kathy Frederick; A. Dale Mabry; Michael Kelly; Michael Valyo; Jonathan Dzedzy; Michael Housley; Joseph Estock; and William Dingman. There were eleven (11) people in the audience, including the press.

After reciting the Pledge of Allegiance, the meeting proceeded.

Announcement President Panzullo announced that there was an Executive Session of the Board held prior to the meeting to discuss personnel issues.

Presentation of Service Awards Mr. Bobst explained that employee service awards are traditionally presented at the annual holiday party, but that, due to extenuating circumstances, the holiday party was not held last year. As such, service awards for employees that completed milestone years of service were presented at the Board meeting to: Lauren Irizarry and Americo Varone for 10 years of service; Patricia Fisher for 20 years of service; Michael Valyo for 25 years of service; Joanne Hlywiak and John Bergstrasser for 30 years of service; and John Coogan for 35 years of service. The Board congratulated all award recipients and thanked them for their hard work and dedication.

Minutes Approval Upon motion of Mr. McKenzie, seconded by Mr. Donoghue and unanimously approved, the Minutes of the Board's work session of January 4, 2016 and its regular meeting of January 12, 2016 were approved.

Report of Bills Approval of Checks Mr. Bobst read the Finance Committee Report and requested approval of: General Fund and Golf Club payroll checks in the amount of \$22,567.08; payroll vouchers in the amount of \$212,731.19; and the Payment Approval Report in the amount of \$562,268.16.

Upon motion of Mr. Kennedy, seconded by Mr. Tolbert and unanimously passed, the approval of checks and vouchers was approved by the Board.

Committee Reports: Administration & Finance

Mr. Bobst presented the Agenda items under New Business and read a letter addressed to the Jefferson Fire Company commending it for its heroism in fighting a fire at a home on Alexander Drive.

Also, Mr. Bobst advised the Board that:

- the pedestrian bridge project right-of-way and condemnation will be coming up for execution;
- the County requested an initial assessment for damages from the recent snow storm, which we submitted in the amount of \$88,000.00+, in the event that PEMA makes available funds for reimbursement;
- the issues surrounding the repaving project on Potts Avenue are still being addressed as the contractor,

- GoreCon, continues to deny accountability for the faulty work. Mr. Tolbert suggested that GoreCon be disqualified as a bidder on future projects in the Township and inquired if attorneys' fees incurred by the Township are recoverable; and
- Governor Wolf has shut down the Public Employees Retirement Commission (PERC) which provides state aid for municipal pensions. The Auditor General's office indicated that it would take on the task; however, that remains to be seen.

Mr. Murray did not present his report at the meeting; however, he has since submitted his summary which shows cash balances in the various accounts as follows:

<u>31st</u>	<u>December 31st</u>	<u>January</u>
General Fund	5,171,690.42	5,034,612.94
PLGIT 10105000	18,234.83	18,292.81
PLGIT CD	0.00	0.00
Continental CD	0.00	0.00
Golf Fund	65,869.17	68,031.55
Escrow Fund	701,170.71	720,582.87
Sinking Fund	2,317.97	2,318.95
Liquid Fuels	152,517.75	152,582.35
Capital Reserve PLGIT	220,792.24	188,792.32
Capital Reserve CD	0.00	0.00
Capital Reserve	0.02	0.02
Sewer Capital Acct	740,102.81	714,537.53
Vehicle Replacement Fund	331,543.12	331,571.20
Police Pension Citizens	10,241.29	20,836.04
Non-Unif. Pens. Citizens	13,141.93	14,034.71
Grant DUI	0.00	0.00
Grant, Misc.	15,340.25	15,346.75
Traffic Impact Fee	359,697.72	359,850.08

Upon motion of Mr. Kennedy, seconded by Mr. McKenzie and unanimously passed, the Administration & Finance reports were approved.

Public Safety

Chief Mabry highlighted his monthly report and announced that the public should be aware of a recent IRS phone scam being circulated.

On motion of Mr. Kennedy, seconded by Mr. Donoghue and unanimously passed, the Public Safety Report was approved.

Public Works

The Public Works report was prepared by Mr. Valyo and highlights were presented by Mr. Bobst. The events of the recent snow storm were mentioned by Mr. Bobst, who also detailed upcoming projects, including the reconstruction of a storm inlet on S. Wakefield and the water issue on the 1600 block of Cricket Terrace.

On motion of Mr. McKenzie, seconded by Mr. Donoghue and

Bd. of Commiss unanimously passed, the Public Works Report was approved.

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**Building &
Zoning**

The highlights of Mr. Tom Heisner's Building and Zoning Report were presented by Mr. Bobst. Also, it was mentioned by Mr. Bobst that the rental license inspections of 2,100+ rental units is currently being undertaken and will continue for several months.

On motion of Mr. Donoghue, seconded by Mr. McKenzie and unanimously passed, the Building/Zoning Report was approved.

Recreation

The Recreation report was prepared and presented by Jon Dzedzy who reminded all of the upcoming Easter Egg Hunt on March 26th and West Norriton Day scheduled for May 21st.

Thanks were expressed by Mr. Dzedzy to Valley Forge Marketplace for its donation of services in the amount of \$2,500.00 and to Silas Bolef Company for its monetary donation of \$3,000.00.

Also, mention was made by Mr. Dzedzy of the completion of an Eagle Scout project at Centennial Park by Nick Sontag of Troop 133 in Worcester. According to Mr. Dzedzy, a great job was done by Nick in constructing a bridge over the swale at the park, and Mr. Dzedzy requested acknowledgement by the Board of same in the way of proclamation.

Finally, Mr. Dzedzy announced that a recreation project at Padden Park will be undertaken jointly with the Wallace Family Foundation. It was explained by Mr. Dzedzy that this Foundation was started by a resident family (Wallace) that lost their four year-old son several years ago to a rare blood disease. The proposed project is planned to replace 22+ year-old recreation equipment at the park.

On motion of Mr. Kennedy, seconded by Mr. McKenzie and unanimously passed, the Recreation Report was approved.

**Jeffersonville
Golf Club**

Highlights of the monthly report of the Jeffersonville Golf Club were presented by Mr. Housley who announced that the number of rounds and revenue are up in both the 4th quarter and the year from 2014 levels. It was also noted by Mr. Housley that the course recovered nicely from the harsh winter of 2014/2015 and that both the bridge project and the greens complex project look beautiful.

On motion of Mr. Kennedy, seconded by Mr. Tolbert and unanimously passed, the Golf Club Report was approved.

**Sanitary Sewer
Engineer**

Mr. Dingman presented and highlighted the monthly Sanitary Report as prepared by Chris Frawley.

On motion of Mr. Kennedy, seconded by Mr. Donoghue and unanimously passed, the Sanitary Report was approved.

**Consulting
Engineer**

The monthly Engineer's Report as prepared by Mr. Estock was

Bd. of Commiss presented and highlighted.

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On motion of Mr. Donoghue, seconded by Mr. McKenzie and unanimously passed, the Engineer's Report was approved.

All Committee reports are on file in the Administration office of the Township Building for the public to view during normal business hours.

Public Comment

James Watters of 1 E. Indian Lane, advised the Board that a meeting of the EAC was held this date and that he requests the appointment of Joseph Gunder to the vacant seat on the Council. Mr. Watters also suggested that the meeting room be opened up for ½ hour prior to the monthly Board meetings so that environmental videos may be shown, and that a fundraising event be held at West Norriton Day for the recycling of cell phones. Finally, inquiries were made by Mr. Watters of the identity of the person who will be replacing Ken Starr at the County and if what, if any of the proposed activities will satisfy requirements of the Council's MS-4 responsibilities for 2016.

There being no further public comment offered, upon motion of Mr. Kennedy, seconded by Mr. Tolbert and unanimously approved, the public comment portion of the meeting was closed.

Commissioners' Comment

There were no comments offered by the Commissioners at this time.

New Business

Upon motion of Mr. Kennedy, seconded by Mr. Tolbert and unanimously agreed, the Board tabled the authorization to execute the Agreement between WNT and the WNT Police Association for 2016-2018 until March so that the Police Association's solicitor may review same.

Upon motion of Mr. Tolbert, seconded by Mr. Donoghue and unanimously agreed, the Board authorized the advertising of Ordinance 2016-701 Amending Chapter 18 re: Sewers and Sewage Disposal due to rules change of NMWA.

Adjournment

Upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously agreed, the Board authorized the drafting of an Ordinance re: residential parking permit.

It was announced by Mr. Bobst that there is no Planning Commission meeting nor any meeting of the Zoning Hearing Board scheduled for February.

There being no further business on the Agenda, at 7:45 PM, upon motion of Mr. Donoghue, seconded by Mr. Tolbert and unanimously agreed by the Board, the meeting was adjourned.

Kathy K. Frederick
Assistant Secretary

