

August 9, 2016

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:03 PM on the above date by President Panzullo. Commissioners Donoghue, Kennedy, McKenzie and Tolbert were also present, along with: Jason Bobst; John Walko, Esquire; Kathy Frederick; A. Dale Mabry; Michael Kelly; Michael Valyo; Jonathan Dzedzy; Michael Housley; Joseph Estock; and T.J. Figaniak. There were eighteen (18) people in the audience, including the press.

After reciting the Pledge of Allegiance, the meeting proceeded.

Presentation Robert Stevenson of Kimmel Lorah appeared before the Board to present the results of the most recent audit of the Township's financial records. According to Mr. Stevenson, the team of auditors "found nothing broken in the Township and nothing bad happened here". At the request of Mr. Bobst, it was explained by Mr. Stevenson that a more mainstream, full audit will be performed this year which is a lengthy and comprehensive statement and is compliant with all government standards. Mr. Stevenson concluded his report by stating that overall everything is being run rather well.

Minutes Approval Upon motion of Mr. Tolbert, seconded by Mr. Donoghue and unanimously approved, the Minutes of the Board's regular meeting of July 12, 2016 were approved.

Report of Bills Approval of Checks Mr. Bobst read the Finance Committee Report and requested approval of: General Fund and Golf Club payroll checks in the amount of \$48,702.91; payroll vouchers in the amount of \$214,798.39; and the Payment Approval Report in the amount of \$212,381.12.

Upon motion of Mr. Tolbert, seconded by Mr. Kennedy and unanimously passed, the report of checks and vouchers was approved by the Board.

Committee Reports: Administration & Finance Mr. Bobst advised the Board that, according to our sewer engineer, adoption of the DEP's Resolution for Plan Revisions re: Sewer Planning Module for Mikelen, LLC (Markley Farms) is not yet ready and therefore he requests tabling until further notice.

Also, it was noted by Mr. Bobst that, in addition to the items on the Agenda as New Business:

- The awarding of the bid for sanitary sewer work to is requested, pending review of all bid documents and approval of the commissioners, as bids were received.

Mr. Murray did not present his report at the meeting; however, he has since submitted his summary which shows cash balances in the various accounts as follows:

	<u>June 30th</u>	<u>July 31st</u>
General Fund	8,554,853.38	8,869,813.94
PLGIT 10105000	18,314.73	18,319.77
PLGIT CD	0.00	0.00
Continental CD	0.00	0.00
Golf Fund	82,093.47	152,089.65
Escrow Fund	735,332.58	766,652.92
Sinking Fund	2,346.88	2,347.87
Liquid Fuels	470,203.78	447,009.53
Capital Reserve PLGIT	189,133.63	189,133.75
Capital Reserve CD	0.00	0.00
Capital Reserve	0.02	0.02
Sewer Capital Acct	787,125.02	787,067.55
Vehicle Replacement Fund	331,708.01	331,736.10
Police Pension Citizens	27,591.28	33,392.72
Non-Unif. Pens. Citizens	8,478.37	8,898.03
Grant DUI	0.00	0.00
Grant, Misc.	15,457.76	15,464.31
Traffic Impact Fee	360,593.14	374,703.48

Upon motion of Mr. Kennedy, seconded by Mr. Donoghue and unanimously passed, the Administration & Finance reports were approved.

Public Safety

Chief Mabry highlighted his monthly report and announced that a limited number of lawn signs indicating support for the police department are available. In response to Mr. Donoghue's inquiry about the availability of additional signs, Chief Mabry indicated that none are available at present. Also, Mr. Donoghue inquired of the Chief about the frequency of heroin overdoses in the Township, to which he replied that less than one a month and that the officers carry the antidote Narcan.

On motion of Mr. Tolbert, seconded by Mr. Donoghue and unanimously passed, the Public Safety Report was approved.

Public Works

The highlights of his Public Works report were presented by Mr. Valyo.

On motion of Mr. Donoghue, seconded by Mr. McKenzie and unanimously passed, the Public Works Report was approved.

Building & Zoning

Mr. Valyo presented the highlights of the Building and Zoning Report as prepared by Thomas Heisner, BCO.

On motion of Mr. Kennedy, seconded by Mr. McKenzie and unanimously passed, the Building/Zoning Report was approved.

Recreation

The Recreation report was prepared and presented by Jon Dzedzy who reminded all of the showing of "Inside Out" at family Movie Night on Saturday, August 27th.

Further, it was mentioned by Mr. Dzedzy that insurance appraisers were out to the park at the Jefferson Fire Company to assess damage sustained to the playground equipment, etc. from a wind storm.

Also, Mr. Dzedzy advised the Board that the bids were received and open for the walking trail project and that the lower bidder was Road-Con.

Upon motion of Mr. Tolbert, seconded by Mr. Donoghue and unanimously passed, the Recreation Report was approved.

Jeffersonville Golf Club

Highlights of the monthly report of the Jeffersonville Golf Club were presented by Mr. Housley who noted that, despite the hot weather, the course is in great shape and that he received many compliments on the condition of the course during a recent amateur tournament held at JGC.

On motion of Mr. Kennedy, seconded by Mr. McKenzie and unanimously passed, the Golf Club Report was approved.

Sanitary Sewer Engineer

The monthly Sanitary Report of Gilmore & Associates was presented and highlighted by Mr. Figaniak.

On motion of Mr. Donoghue, seconded by Mr. Tolbert and unanimously passed, the Sanitary Report was approved.

Consulting Engineer

Mr. Estock prepared and presented his monthly Engineer's Report. In addition thereto, it was noted that we are awaiting a ruling on the arbitration in the Gore-Con/Potts Avenue case, from which we are seeking \$65,000.00 or to have Gore-Con repair the road to a proper standard.

On motion of Mr. Donoghue seconded by Mr. McKenzie and unanimously passed, the Engineer's Report was approved.

All Committee reports are on file in the Administration office of the Township Building for the public to view during normal business hours.

Commissioners' Comment

Mr. McKenzie asked about the status of the Green Drop and was notified by Mr. Valyo that they are awaiting delivery of the trailer.

There being no further comments offered by the Commissioners, upon motion of Mr. Kennedy, seconded by Mr. Donoghue and unanimously approved, the Commissioners' comment portion of the meeting was closed.

Public Comment

Leroy James Watters, III of 1 E. Indian Lane stated that he would forego all things that he wanted to touch on to discuss French Creek Racers, a marathon swimmers group,

which is requesting use of 1 W, Indian Lane for access to the river for three (3) of its events left in their schedule. Mr. Watters introduced John Kinney, the organizer of the French Creek Racers, who advised the Board that the Racers were previously accessing the river from Upper Merion. According to Mr. Kinney, the swimming group is fully insured and will name the Township as an additional insured on its insurance policy in order to use the property for river access. Several questions were asked by the Board members, including: what happened with Upper Merion; if repairs were needed to the area for access, would the swimming group make the repairs; has this requested access been discussed with the Port Indian Civic Association; and how would the group handle boaters on the river at the same time as its swims. Having received sufficient answers to the inquiries, President Panzullo stated that the Board is happy to have staff go forward with working out arrangements for the group's use of 1 W. Indian Lane.

There being no further public comment offered, upon motion of Mr. Kennedy, seconded by Mr. Tolbert and unanimously approved, the public comment portion of the meeting was closed.

New Business

Upon motion of Mr. Tolbert, seconded by Mr. Donoghue and unanimously approved, the Board adopted Ordinance 2016-704 Authorizing the Incurrence of Debt by the issuance of three General Obligation Notes for financing various improvements at the Jeffersonville Golf Club and the restructuring of current debt. (See attached Notes)

Upon motion of Mr. Donoghue, seconded by Mr. Tolbert and unanimously agreed, the Board tabled the adoption of Ordinance 2016-703 Amending Code, Chapter 15 - Motor Vehicles; Part 2, Sections 205, 206, 209, 211, 214, and part 4, Section 410.4(a) pending completion of time for advertising.

Upon motion of Mr. McKenzie, seconded by Mr. Tolbert and agreed by the Board by a vote of 4-1, with Mr. Kennedy dissenting, the Board adopted Resolution No. 16-1577 Adopting Rules of Decorum for Public Meetings (copy attached).

Upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously agreed, the Board adopted Resolution No. 16-1578 granting Preliminary Land Development Approval to Mikelen, LLC (Markley Farms). (See attached Resolution). According to Mr. Bobst, Mikelen will come before the Board at a later date for Final Land Development approval when all outstanding issues are addressed.

Upon motion of Mr. Kennedy, seconded by Mr. McKenzie and unanimously agreed, the Board tabled the adoption of the DEP's Resolution for Plan Revision re: Sewer Planning Module for Mikelen LLC until further notice.

Upon motion of Mr. Kennedy, seconded by Mr. McKenzie and unanimously agreed, the Board awarded the bid for the 2016 Walking Trail Project to the low bidder, Road-Con, Inc., in the amount of \$90,950.00.

Upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously agreed, the Board granted permission to join the consortium headed by Abington Township for the purchase of sodium chloride for the 2016-2017 winter season.

Upon motion of Mr. Tolbert, seconded by Mr. Donoghue and unanimously agreed, the Board awarded the bid for sanitary sewer I & I work to the lower bidder, Sanitary Specialty Services, in an amount not to exceed \$250,000.00.

Mr. Bobst enumerated the tabled matters.

Finally, it was announced by Mr. Bobst that there are no meetings of the Zoning Hearing Board or the Planning Commission scheduled for the month of August.

Adjournment

There being no further business on the Agenda, at 8:13 PM, upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously agreed by the Board, the meeting was adjourned.

Kathy K. Frederick
Assistant Secretary