

November 9, 2016

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:00 PM on the above date by President Panzullo. Commissioners Donoghue, McKenzie and Tolbert were also present, along with: Jason Bobst; Christen Pionzio, Esquire; Rosalie Gordon; A. Dale Mabry; Michael Kelly; Michael Valyo; Jonathan Dzedzy; Joseph Estock; T.J. Figaniak. There were nine (9) people in the audience.

After reciting the Pledge of Allegiance, the meeting proceeded.

**Minutes
Approval**

Upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously approved, the Minutes of the Board's work session held October 4, 2016 and its regular meeting held October 11, 2016 were approved.

**Report of Bills
Approval of
checks**

Mr. Bobst read the Finance Committee Report and requested approval of: General Fund and Golf Club payroll checks in the amount of \$32,620.53; payroll vouchers in the amount of \$232,638.95; and the Payment Approval Report in the amount of \$310,698.99.

Upon motion of Mr. Tolbert, seconded by Mr. Donoghue and unanimously passed, the report of checks and vouchers was approved by the Board.

**Committee
Reports:
Administration
& Finance**

Mr. Bobst enumerated and highlighted the items on the Agenda under New Business.

Mr. Murray did not present his report at the meeting; however, he has since submitted his summary which shows cash balances in the various funds as follows:

	<u>September 30th</u>	<u>October 31st</u>
General Fund	8,033,968.09	6,522,681.43
PLGIT 10105000	18,328.65	18,333.42
PLGIT CD	0.00	0.00
Continental CD	0.00	0.00
Golf Fund	170,162.22	65,116.95
Escrow Fund	770,024.07	749,103.50
Sinking Fund	7,114.86	7,132.12
Liquid Fuels	225,879.34	166,732.05
Capital Reserve PLGIT	189,333.23	189,333.35
Capital Reserve CD	0.00	0.00
Capital Reserve	0.02	0.02
Sewer Capital Acct	832,085.41	841,749.89
Vehicle Replacement Fund	331,856.67	331,997.24
Police Pension Citizens	73,146.48	1,419,295.73
Non-Unif. Pens. Citizens	8,948.28	452,473.66
Grants, DUI	0.00	0.00
Grants, Misc.	965.32	965.73
Traffic Impact Fee	388,239.60	388,404.05

Bd. of Commiss.

Upon motion of Mr. McKenzie, seconded by Mr. Tolbert and unanimously passed, the Administration & Finance reports were approved.

Public Safety

Chief Mabry highlighted his monthly report.

On motion of Mr. Tolbert, seconded by Mr. Donoghue and unanimously passed, the Public Safety Report was approved.

Public Works

The highlights of the Public Works report were presented by Mr. Valyo. He mentioned that the "Paint streets new pattern" listed on the report should reference Saddlebrook and not Regents Park.

Upon motion of Mr. Donoghue, seconded by Mr. McKenzie and unanimously passed, the Public Works Report was approved.

Building & Zoning

Mr. Valyo presented the highlights of the Building and Zoning Report as prepared by Thomas Heisner, BCO.

On motion of Mr. McKenzie, seconded by Mr. Tolbert and unanimously passed, the Building/Zoning Report was approved.

Recreation

The Recreation report was prepared and presented by Jon Dzedzy who mentioned the Halloween Party held on the 29th was a great success, and he thanked everyone involved.

Upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously passed, the Recreation Report was approved.

Jeffersonville Golf Club

Highlights of Mr. Housley's monthly report of the Jeffersonville Golf Club were presented by Mr. Bobst, who mentioned the bunker project on #16 was nearing completion and would be an improvement for the residents living along that area. He also added the project was done in-house by the maintenance staff.

On motion of Mr. Donoghue, seconded by Mr. McKenzie and unanimously passed, the Golf Club Report was approved.

Sanitary Sewer Engineer

The highlights of the monthly Sanitary Report of Gilmore & Associates was presented by Mr. Figaniak who mentioned the Televising Project was winding down. He also mentioned the DCED Grant Submission for the Chestnut Avenue Pump Station has been completed.

Upon motion of Mr. Donoghue, seconded by Mr. Tolbert and unanimously passed, the Sanitary Report was approved.

Consulting Engineer

Mr. Estock prepared and highlighted his monthly Engineer's Report.

On motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously passed, the Engineer's Report was approved.

All Committee reports are on file in the Administration office of the Township Building for the public to view during normal business hours.

Proposed Budget Presentation

Mr. Bobst presented the proposed 2017 Budgets. Since the only numbers to change from the preliminary budget presentation done at the October regular meeting was the Golf Fund, Mr. Bobst did not offer the Power Point presentation again. He stated reductions were made in the Golf expenses for agricultural fertilization products and capital improvements; in addition, cart revenues were increased based on historical figures which allowed the Golf Budget to balance with no proposed increases in golf fees.

Mr. Bobst also reiterated there is no proposed increase in taxes or sewer rates for 2017.

Mr. Bobst requested the Board consider authorizing advertising of the proposed 2017 Budgets be added to the current Agenda under New Business.

Commissioners' Comment

Mr. McKenzie commented on the great job done by Recreation on the Halloween Party, and he also commented on the great job being done by Public Works on leaf pickup, while Mr. Panzullo and Mr. Tolbert thanked Mr. Bobst for the great job he did on the 2017 budgets.

There being no further comments offered by the Commissioners, upon motion of Mr. McKenzie, seconded by Mr. Tolbert and unanimously approved, the Commissioners' comment portion of the meeting was closed.

Public Comment

Leroy James Watters of 1 E. Indian Lane complimented the Township on the line painting on Port Indian Road, and the new street signs. He also stated he had attended the 2nd Grant Workshop and brought back information from the DCNR for the Commissioners concerning additional grants. He then mentioned the Port Indian Boat Club was looking at a Weed Eating Machine for \$70,000.

Jacquelyn DeDominic of 308 Winterfall Avenue inquired about the future Towing Contract details. Mr. Bobst stated an RFP will be prepared for 2017.

Nancy Collier of 1962 Brandon Road wanted to compliment the Township on the Holiday Halloween Party. She stated these events are important for the community and the residents, and especially for the children, and are part of the reason West Norriton is a great place to live.

There being no further comments offered, upon motion of Mr. Tolbert, seconded by Mr. Donohue and unanimously approved, the public comment portion of the meeting was closed.

New Business

Upon motion of Mr. Tolbert, seconded by Mr. Donoghue and unanimously agreed, the Board authorized staff to prepare and issue an RFP for Towing Contract for 2017.

Upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously agreed, the Board adopted Resolution No. 16-1581 authorizing submission of Grant Application for the Early Intervention Program (EIP). (Copy attached)

After some discussion including the need for Planning and some Solicitor review, a motion was made by Mr. Tolbert, seconded by Mr. McKenzie and unanimously agreed by the Board to authorize the advertising of Ordinance No. 2016-705 Amending Building Code and Permit Requirements. (Copy attached)

Pending Solicitor's review, a motion was made by Mr. Tolbert, seconded by Mr. McKenzie and unanimously agreed by the Board to authorize advertising of amended Ordinance No. 2016-706 re: Signs. (Copy attached)

Upon motion of Mr. Donoghue, seconded by Mr. McKenzie, the Board unanimously agreed to award no bid for the 2016 Residential Home Elevation Project.

Upon motion of Mr. Donoghue, seconded by Mr. McKenzie and unanimously agreed, the Board approved awarding bids for the items on Municibid: 2012 Expedition, 2001 ODB leaf machine, leaf box and four weed whackers.

Upon motion of Mr. Donoghue, seconded by Mr. McKenzie and unanimously agreed, the Board authorized advertising of the 2017 Budgets.

Mr. Bobst noted that the tabled matters remained the same, and he announced that there will be no Zoning Hearing Board for November; however a Planning Commission meeting has been scheduled for November 21, 2016.

Adjournment

There being no further business, at 7:35 p.m., on motion of Mr. McKenzie, seconded by Mr. Donoghue and unanimously agreed by the Board, the public meeting was adjourned.

Jason M. Bobst
Township Secretary