

February 14, 2017

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:00 PM on the above date by President Panzullo. Commissioners Kennedy, McKenzie and Tolbert were present, while Commissioner Donoghue was absent. Also present were: Jason Bobst; John Iannozzi, Esquire; Kathy Frederick; A. Dale Mabry; Michael Kelly; Michael Valyo; Jonathan Dzedzy; and T.J. Figaniak. There were twelve (12) people in the audience.

After reciting the Pledge of Allegiance, the meeting proceeded.

Minutes Approval Upon motion of Mr. Kennedy, seconded by Mr. Tolbert and unanimously approved, the Minutes of the Board's regular meeting of January 10, 2017 were approved.

Report of Bills Approval of checks Mr. Bobst read the Finance Committee Report and requested approval of: General Fund and Golf Club payroll checks in the amount of \$19,473.50; payroll vouchers in the amount of \$221,529.22; and the Payment Approval Report in the amount of \$550,478.08.

Upon motion of Mr. Kennedy, seconded by Mr. Tolbert and unanimously passed, the report of checks and vouchers was approved by the Board.

Announcement: President Commissioner President Panzullo announced the addition of an item to the Agenda. Upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously approved, the consideration of the appointment of Gilmore & Associates as Township Engineer was added to the Agenda.

Committee Reports: Administration & Finance Mr. Bobst enumerated and highlighted the items on the Agenda under New Business.

Mr. Murray did not present his report at the meeting; however, he has since submitted his summary which shows cash balances in the various funds as follows:

	<u>December 31st</u>	<u>January 31st</u>
General Fund	5,910,204.38	5,729,880.64
PLGIT 10105000	18,342.77	18,349.49
PLGIT CD	0.00	0.00
Continental CD	0.00	0.00
Golf Fund	(15,009.70)	10,856.08
Escrow Fund	740,146.70	740,461.14
Sinking Fund	6,564.52	6,567.31
Liquid Fuels	91,613.63	91,652.66
Capital Reserve PLGIT	189,538.13	189,538.29
Capital Reserve CD	0.00	0.00
Capital Reserve	0.00	0.00
Sewer Capital Acct	620,498.15	620,774.40
Vehicle Replacement Fund	473,563.48	473,764.63
Police Pension Citizens	16,799.62	16,103.54
Non-Unif. Pens. Citizens	4,959.10	2,422.44

Grants, DUI	0.00	0.00
Grants, Misc.	966.54	966.95
Traffic Impact Fee	388,727.85	388,892.96

Upon motion of Mr. McKenzie, seconded by Mr. Kennedy and unanimously passed, the Administration & Finance reports were approved.

Public Safety

Chief Mabry highlighted his monthly report and noted that he was awaiting a return call regarding the status of the county radio distribution.

On motion of Mr. McKenzie, seconded by Mr. Tolbert and unanimously passed, the Public Safety Report was approved.

Public Works

The highlights of the Public Works report were presented by Mr. Valyo.

Upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously passed, the Public Works Report was approved.

Building & Zoning

Mr. Valyo presented the highlights of the Building and Zoning Report as prepared by Thomas Heisner, BCO.

On motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously passed, the Building/Zoning Report was approved.

Recreation

The Recreation report was prepared and presented by Jon Dzedzy who announced the scheduled of upcoming events, including the Easter Egg Hunt on April 15th @ 10:00 AM @ Jeffersonville Fire Co. and West Norriton Day on May 20th @ NASD.

The status of ongoing recreation projects was provided by Mr. Dzedzy who noted that the Padden Park Renovation project, in conjunction with the Wallace Group, is breaking ground this year, and the grant for the Betzwood Trail Head Project is being reviewed. Per Mr. Dzedzy, the Betzwood Trail Head Project grant is an 80/20 match with the Township's 20% already built into the budget.

Upon motion of Mr. Kennedy, seconded by Mr. McKenzie and unanimously passed, the Recreation Report was approved.

Jeffersonville Golf Club

Mr. Bobst presented the highlights of the report of the Jeffersonville Golf Club and noted that the consultant/architect is moving forward with plans for renovation and hopes to have renderings to view next month.

It was also mentioned by Mr. Bobst that the cell tower company is now partnering with Verizon and due diligence is being done.

On motion of Mr. Kennedy, seconded by Mr. McKenzie and unanimously passed, the Golf Club Report was approved.

Sanitary Sewer Engineer

The highlights of the monthly Sanitary Report of Gilmore & Associates was presented by Mr. Figaniak who announced that flow meters are being replaced and the first of which should arrive late this week. According to Mr. Figaniak, the new meters have a life span of 10+ years while the life span of the old ones is approximately 5 years.

Also, it was noted by Mr. Figaniak that the recent force main break at Whitehall was repaired within hours and no sewage reached the creek.

Upon motion of Mr. Kennedy, seconded by Mr. Tolbert and unanimously passed, the Sanitary Report was approved.

Consulting Engineer

The highlights of the engineer's report of Mr. Estock were presented by Mr. Bobst who announced that Mr. Estock would remain working with the Township to close out Markley and the Reserve at Stony Creek projects.

Mr. Bobst introduced Mr. Erik Garton of Gilmore & Associates who, pending the Board's appointment, will be assuming the position of Township Engineer.

On motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously passed, the Engineer's Report was approved.

All Committee reports are on file in the Administration office of the Township Building for the public to view during normal business hours.

Commissioners' Comment

There were no comments offered by the Commissioners.

Public Comment

Kim Haymans-Geisler, 1810 Ardin Drive, asked about the status of the VanLandeghem meetings. According to Mr. Bobst, he is awaiting a response from Mr. Chris Fazio as to the data collected at the focus group meetings.

Leroy James Watters of 1 E. Indian Lane inquired about the land development of Markley Farms being sought for approval. According to Mr. Iannozzi, the 39 residential homes, trails and open space are all in Phase I of the project (off Oakland Drive), and is the only portion of the project before the Board this evening. It was announced by Mr. Bobst that the details of Phase I of the project are on the Township's website.

There being no further comments offered, upon motion of Mr. Kennedy, seconded by Mr. McKenzie and unanimously approved, the public comment portion of the meeting was closed.

New Business

Upon motion of Mr. McKenzie, seconded by Mr. Tolbert and unanimously agreed, the Board appointed Gilmore & Associates as the Township Engineers. Mr. Garton of Gilmore thanked the Board for the appointment and stated that he is looking forward to working with the Township Board and staff.

Upon motion of Mr. McKenzie, seconded by Mr. Tolbert and unanimously agreed, the Board adopted DEP Sewer Planning Module Resolution No. 17-1587 and Resolution No. 17-1590 approving land development (copies attached).

Upon motion of Mr. Kennedy, seconded by Mr. McKenzie and unanimously agreed, the Board awarded the initial Towing Contract to DiLeo's for a period of twenty-four (24) months.

Upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously agreed, the Board accepted the resignation of Michael Alteri from the Civil Service Commission.

Upon motion of Mr. McKenzie, seconded by Mr. Tolbert and unanimously agreed, the Board elevated Commission member Kathy Hart to the position of secretary of the Civil Service Commission due to the resignation of Michael Alteri.

Upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously agreed, the Board adopted Ordinance No. 2017-709 amending the terms of the General Obligation Note, Series B of 2014 (copy attached).

Upon motion of Mr. McKenzie, seconded by Mr. Tolbert and unanimously agreed, the Board adopted Resolution #17-1588 amending the Fee Schedule (copy attached).

Upon motion of Mr. McKenzie, seconded by Mr. Tolbert and unanimously agreed, the Board adopted Resolution #17-1589 for the destruction of Township records from 2007 through 2009 (copy attached).

Mr. Bobst noted that the tabled matters remained the same, and he announced that there will be no Zoning Hearing Board or Planning Commission meetings this month.

Adjournment

There being no further business, at 7:38 PM, on motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously agreed by the Board, the public meeting was adjourned.

*Kathy Frederick
Assistant Secretary*