

July 11, 2017

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:00 PM on the above date by President Panzullo. Commissioners Donoghue, Kennedy, McKenzie and Tolbert were in attendance. Also present were: Jason Bobst; Christen Pionzio, Esquire; Kathy Frederick; A. Dale Mabry; Michael Kelly; Donna Horn; Michael Valyo; Jonathan Dzedzy; Michael Housley; T.J. Figaniak; and Erik Garton. There were eighteen (18) people in the audience.

After reciting the Pledge of Allegiance, the meeting proceeded.

Minutes Upon motion of Mr. McKenzie, seconded by Mr. Tolbert and
Approval unanimously approved, the Minutes of the Board's regular meeting of June 13, 2017 were approved.

Report of Bills Ms. Horn read the Finance Committee Report and requested
Approval of approval of: General Fund and Golf Club payroll checks in
checks the amount of \$33,027.98; payroll vouchers in the amount of \$235,181.30; and the Payment Approval Report in the amount of \$644,996.70.

Upon motion of Mr. Kennedy, seconded by Mr. McKenzie and unanimously passed, the report of checks and vouchers was approved by the Board.

Committee Mr. Bobst updated the Board on the Early Intervention
Reports: Program (EIP), noting that the management audit and 5 yr.
Administration financial model meetings have been held and he is awaiting
& **Finance** a draft of the findings. Also, Mr. Bobst stated that the AFSCME labor negotiation process has begun, but he does not see too many obstacles to both sides coming together. Thereafter, the items on the Agenda under New Business were enumerated and highlighted by Mr. Bobst, who highlighted the modernization of the intersections at Whitehall Road & Marshall Street and Marshall Street & Sterigere Street including the updating of traffic control devices and widening of the turning radius.

Mr. Murray did not present his report at the meeting; however, he has since submitted his summary which shows cash balances in the various funds as follows:

	<u>May 31st</u>	<u>June 30th</u>
General Fund	9,876,768.47	9,478,880.79
PLGIT 10105000	42,684.57	42,711.62
PLGIT CD	0.00	0.00
Continental CD	0.00	0.00
Golf Fund	70,434.85	127,113.18
Escrow Fund	773,692.99	767,454.11
Sinking Fund	58,879.15	5,832.52
Liquid Fuels	482,472.03	435,619.83
Capital Reserve PLGIT	189,812.04	145,129.93
Capital Reserve CD	0.00	0.00
Capital Reserve	0.00	0.00
Sewer Capital Acct	555,641.24	532,125.55

Vehicle Replacement Fund	347,077.29	359,331.12
Police Pension Citizens	38,202.40	43,667.40
Non-Unif. Pens. Citizens	646.70	1,085.13
Grants, DUI	0.00	0.00
Grants, Misc.	968.13	968.54
Traffic Impact Fee	389,367.39	389,532.78

Upon motion of Mr. McKenzie, seconded by Mr. Tolbert and unanimously passed, the Administration & Finance reports were approved.

Public Safety

Chief Mabry highlighted his monthly report and advised all about the importance of locking their vehicles as the number of break-ins rise in the summer months.

On motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously passed, the Public Safety Report was approved.

Public Works

The highlights of the Public Works report were presented by Mr. Valyo.

Also, according to Mr. Valyo, the 2017 Street Paving Project is out for bid for the paving of S. Montgomery Avenue, Wagon Wheel Road, Horseshoe Road, Dairy Lane and, if funds available, Stable Road

Upon motion of Mr. McKenzie, seconded by Mr. Tolbert and unanimously passed, the Public Works Report was approved.

Building & Zoning

Mr. Valyo presented the highlights of the Building and Zoning Report as prepared by Thomas Heisner, BCO.

On motion of Mr. Donoghue, seconded by Mr. Tolbert and unanimously passed, the Building/Zoning Report was approved.

Recreation

The Recreation report was prepared and presented by Jon Dzedzy who noted that this years' 5K run had over 150 participants and it was a "great event".

Mr. Dzedzy highlighted some upcoming events, including Family Movie Night on August 26th, and a bus trip to a Phillies game in August.

Upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously passed, the Recreation Report was approved.

Jeffersonville Golf Club

Mr. Housley presented the highlights of the golf report and the revenue numbers for the second quarter, noting that the best revenue numbers ever recorded were in June.

On motion of Mr. Donoghue, seconded by Mr. McKenzie and unanimously passed, the Golf Club Report was approved.

Sanitary Sewer Engineer

The highlights of the monthly Sanitary Report of Gilmore & Associates was presented by Mr. Figaniak who stated that sewer lateral televising is on hold until the wetter season in the fall. Mr. Figaniak also mentioned the request for 1 sewer EDU for a new single dwelling at 226 Joseph Street.

Upon motion of Mr. Tolbert, seconded by Mr. Donoghue and unanimously passed, the Sanitary Report was approved.

Consulting Engineer

The highlights of the engineer's report of Gilmore & Associates was presented by Mr. Garton who also mentioned a site visit to establish vegetation at the Sterigere Street Basin, that planting season for vegetation with plugs would be in September and October, and that "everyone is on the same page."

Upon motion of Mr. Donoghue, seconded by Mr. Tolbert and unanimously passed, the Sanitary Report was approved.

All Committee reports are on file in the Administration office of the Township Building for the public to view during normal business hours.

Commissioners' Comment

No comments were offered by the Commissioners.

Public Comment

Frank Coughy of 1417 Main Street inquired about what he considers is a lack of enforcement of the residential parking permits, specifically parked vehicles out of registration and those parked for long durations.

Helen Estes, Canterbury Road, thanked the police department for its concern and handling of the drug issue on Canterbury. Also, Ms. Estes inquired about the existence of a golf program for kids and learned that we partner with PAL on a "First Tee" course.

Mary Ellen Moran inquired about "people who have private residences allowed to run a commercial business out of their property", and she expressed her displeasure with the boy scouts having access to and picking up trash on Port Indian.

Mike Bieloski of 1906 Brandon Road commented that his school taxes increased and, as such, he would like to see the Commissioners attend the School Board meetings to represent the residents. It was suggested that perhaps if a large number of taxpayers attend the meetings that the School Board is looking at the number of voters.

Kim Haymans-Geisler, 1810 Ardin Drive, noted that a comprehensive presentation of the school budget is on the website and that the tax increase is as a result of the crisis effecting the entire U.S. Ms. Haymans-Geisler inquired about the status of the VanLandeghem survey that

is to go out at the end of July and she commented that she believes that is a lack of communication to let people know that things are happening.

There being no further comments offered, upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously approved, the public comment portion of the meeting was closed.

New Business

Upon motion of Mr. Tolbert, seconded by Mr. Donoghue and unanimously agreed, the Board authorized execution of two (2) dedication documents for Wawa, i.e., Storm Water Best Management Practices, Operations and Maintenance Agreement and Pillar Agreement;

Upon motion of Mr. Tolbert, seconded by Mr. Donoghue and unanimously agreed, the Board adopted Resolution No. 17-1594 authorizing the execution of the Automated Red Light Enforcement Program Projects Funding Agreements for traffic light upgrade for safety reasons (copy attached);

Upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously agreed, the Board adopted Resolution No. 17-1595 for Plan Revision - sewer planning module to build a single family home on the vacant lot @ 226 Joseph Street (copy attached);

Upon motion of Mr. Donoghue, seconded by Mr. McKenzie and unanimously agreed, the Board authorized the advertising of on PennBid of the 2017 Street Paving Project;

Upon motion of Mr. Tolbert, seconded by Mr. Kennedy and unanimously agreed, the Board granted permission to join the consortium for the purchase of road salt for upcoming winter season;

Upon motion of Mr. Tolbert, seconded by Mr. McKenzie and unanimously agreed, the Board authorized the advertising of on PennBid for the Chestnut Street Pump Station repairs.

Mr. Bobst noted that there is no Zoning Hearing Board meeting this month, nor is there is a Planning Commission Meeting scheduled.

Adjournment

There being no further business, at 8:00 PM, on motion of Mr. Tolbert, seconded by Mr. Donoghue and unanimously agreed by the Board, the public meeting was adjourned.

Kathy Frederick
Assistant Secretary