



FY 2016 TOWNSHIP BUDGET

BUDGET DRIVERS

BOARD OF COMMISSIONERS
NOVEMBER 4, 2015

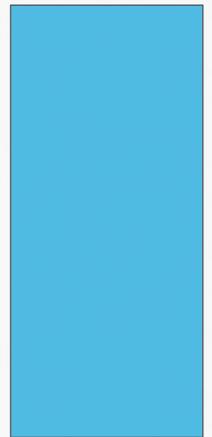
TOWNSHIP BUDGET OVERVIEW

- Proposed Budgets as of 11/4/2015

Fund	FY 2016	FY 2015
General	\$10,723,398	\$10,154,067
Golf	\$1,415,971	\$1,372,099
Sewer	\$3,616,654	\$3,596,401
Liquid Fuels	\$382,129	\$325,278
Debt Service	\$1,464,018	\$1,419,976
Emergency Services	\$375,775	\$397,981

FY 2016 GENERAL FUND

WEST NORRITON TOWNSHIP



BUDGET DEVELOPMENT

- Departments prepared baseline budgets.
- Departments developed budget request for current services and for potential additional resources.
- Budget proposals were reviewed and analyzed with staff.

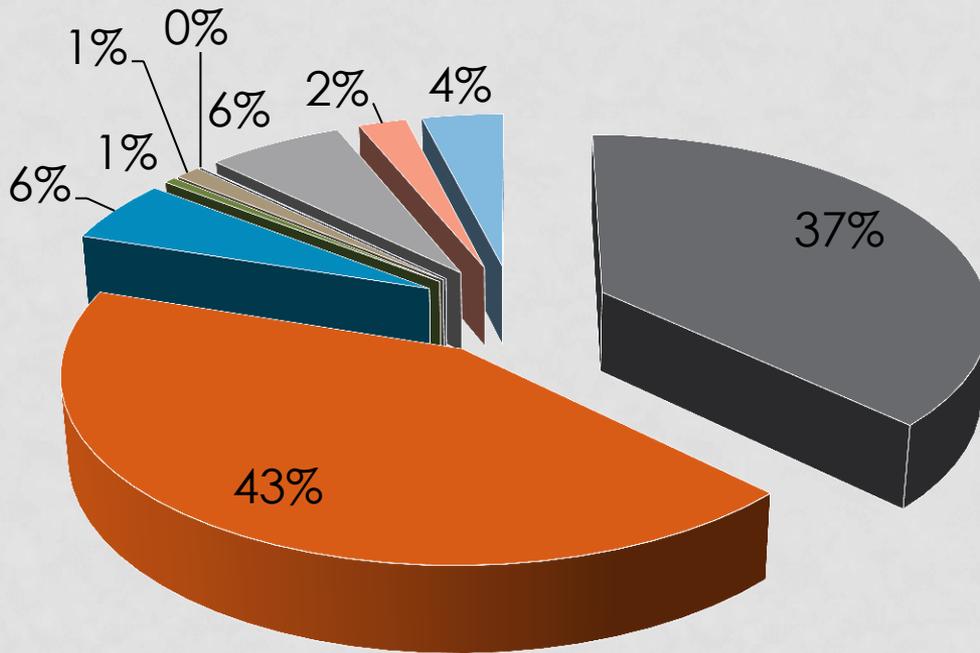
BUDGET REVENUES

GENERAL FUND

Category	FY 2015	Proposed FY 2016	% Change
Real Estate Taxes	\$3,371,936	\$3,202,924	-5.0%
Act 511 Taxes	\$3,681,000	\$3,681,000	0.0%
Business/Non-Business Licenses	\$472,600	\$475,000	0.63%
Fines	\$62,000	\$47,100	-24.03%
Shared Revenues	\$70,810	\$102,910	45.33%
Charges for Services	\$5,000	\$5,000	0.0%
Public Safety & Highway	\$502,773	\$557,370	10.86%
Recreation & Culture	\$189,950	\$196,375	3.3%
Misc. Receipts	\$334,324	\$333,421	-0.27%
Intergov. Transfers	\$1,443,674	\$0.00	-100%
Totals	\$10,154,067	\$8,622,700	-15.0%

BUDGET REVENUES GENERAL FUND

Revenues



■ Real Estate Taxes

■ Act 511 Taxes

■ Business/Non-Business
Licenses

■ Fines

■ Shared Revenues

■ Charges for Services

■ Public Safety & Highway

■ Recreation & Culture

■ Misc. Receipts

REVENUE SOURCES

GENERAL FUND

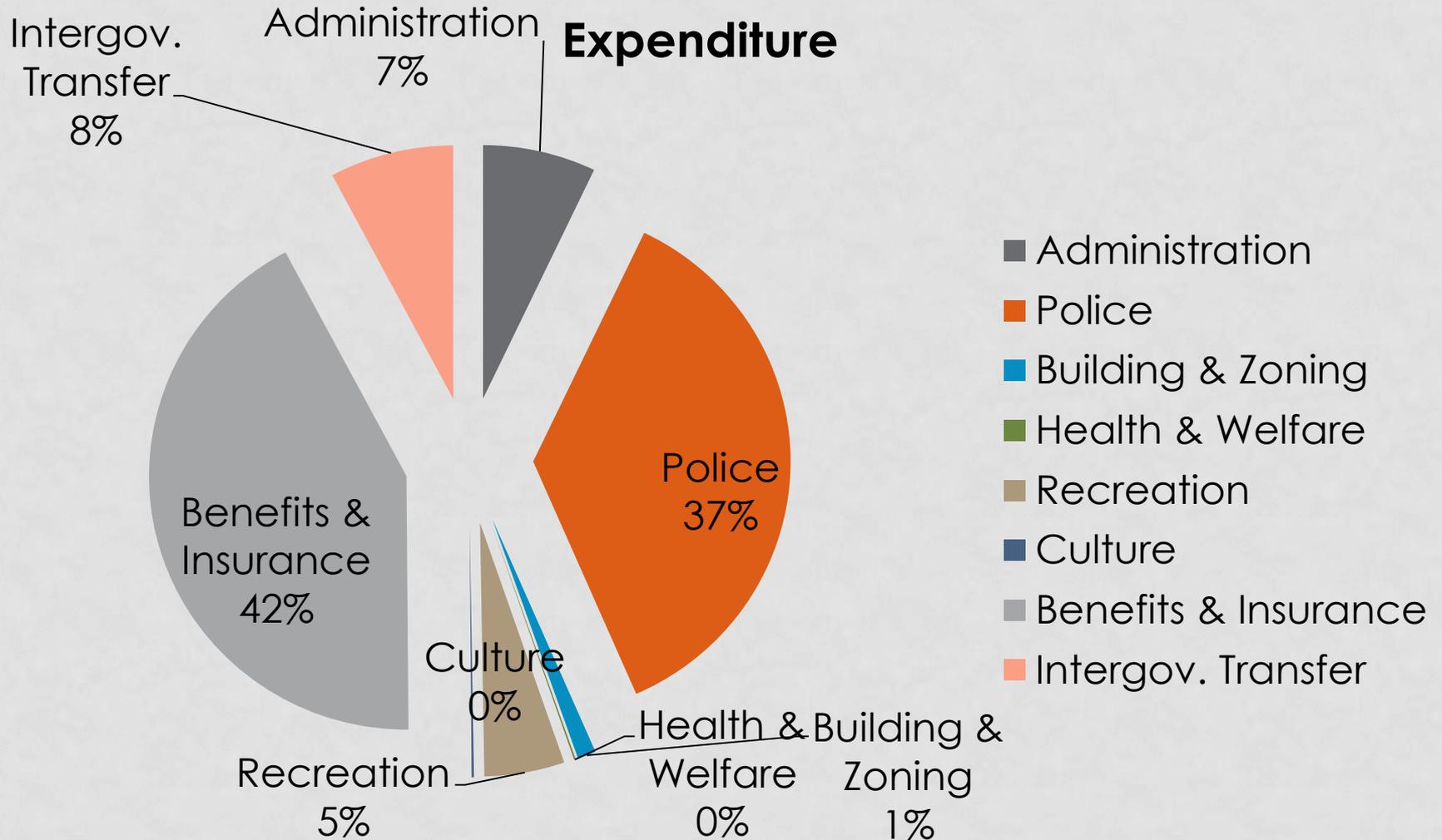
- Real Estate Taxes and Act 511 Taxes account for approximately 80% of Township Revenues

G.L. #	Account Title	2014 Budget	2014 Actual	2015 Budget	2015 To 9/30/2015	2016 Budget	% +/- Over 2015
	REVENUES						
01.301.100	Real Estate Taxes-Current	3,231,450	3,271,288	3,278,936	2,244,082	2,254,041	-31.26%
01-301-101	Real Estate Taxes-Debt-Current				784,734	790,548	100.00%
01-301-102	Real Estate Taxes-Rec-Current				64,854	65,335	100.00%
01.301.200	Real Estate Taxes-Prior Year	25,000	25,706	25,000	14,730	25,000	0.00%
01.301.400	Delinquent Real Estate Tax	60,000	63,335	60,000	49,951	60,000	0.00%
01.301.600	Real Estate Tax-Interim	8,000	494	8,000	29,481	8,000	0.00%
	REAL PROPERTY TAXES	3,324,450	3,360,823	3,371,936	3,187,832	3,202,924	-5.01%
01.310.010	Per Capita Tax-Current	3,000	2,166	3,000		3,000	0.00%
01.310.020	Per Capita Tax-Prior Year	28,000	27,402	28,000	28,099	28,000	0.00%
01.310.030	Per Capita Tax-Delinquent	10,000		10,000	11,405	10,000	0.00%
01.310.100	Deed Transfer Tax	300,000	341,173	300,000	208,523	320,000	6.67%
01.310.200	Earned Income Tax	3,000,000	3,259,132	3,000,000	2,381,558	3,000,000	0.00%
01.310.510	LST Tax	340,000	345,569	340,000	238,395	320,000	-5.88%
	ACT 511 ENABLING TAXES	3,681,000	3,975,442	3,681,000	2,867,980	3,681,000	0.00%

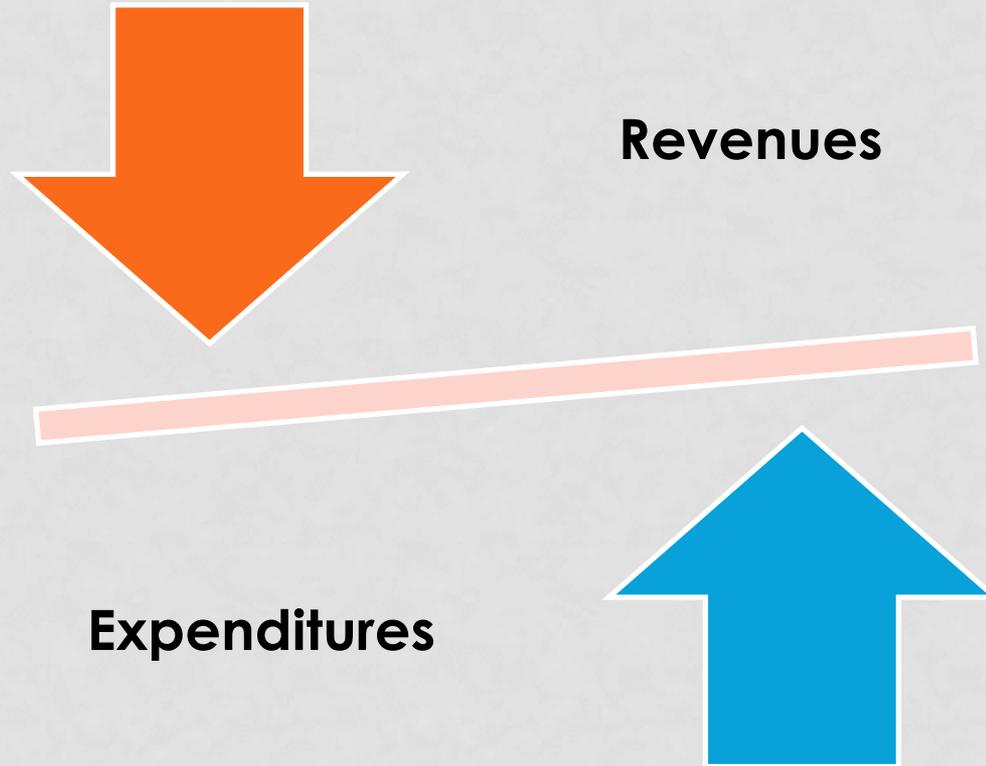
BUDGET EXPENDITURES GENERAL FUND

Category	Proposed FY 2016	FY 2015	Variance	% Change
Administration	\$724,242	\$877,927	(\$153,685)	-17.51%
Police	\$3,707,044	\$3,568,268	\$138,776	3.89%
Building/Zoning	\$118,006	\$112,310	\$5,696	5.07%
Health & Welfare	\$10,000	\$10,000	\$0.00	0.0%
Public Works	\$523,059	\$609,918	(\$86,859)	-14.24%
Recreation	\$513,338	\$468,333	\$45,005	8.7%
Culture	\$14,850	\$12,400	\$2,450	19.8%
Benefits & Insurance	\$4,318,370	\$3,616,612	\$701,758	19.4%
Intergov. Transfer	\$794,489	\$878,299	(\$83,810)	-9.54%
Total	\$10,723,398	\$10,154,067	\$569,331	5.61%

BUDGET EXPENDITURES GENERAL FUND



BUDGET REVENUES VS. EXPENDITURES GENERAL FUND



BUDGET REVENUES VS. EXPENDITURES GENERAL FUND

Revenues

\$8,622,700

Expenditures

\$10,723,398

(\$2,100,698) as of 11/4/2015 for FY 2016

IMPACTS TO FY 2016 BUDGET

- Increased pension obligations for Uniformed & Non-Uniformed Plans

MMO	2016	2015	Difference
Non-Uniform	\$443,039	\$271,970	\$171,069
Uniform	\$1,340,004	\$952,976	\$387,028

- **\$558,097** increase is due to:
 - Use of excessive rates of return (Reduced from 8% to 7.25%)
 - Increased life expectancy of retirees and current employees raises future pension costs (Updated mortality tables)
 - ***Changes are part of the PA Auditor Generals' Report on Municipal Pensions dated January 2015***

IMPACTS TO FY 2016 BUDGET

- Healthcare Renewal
 - As of October 8, 2015, the preliminary renewal for healthcare will **increase 17%**
- **Impact to FY 2016 Budget = \$314,485.68**
 - ****Includes renewals for dental and prescription****



IMPACTS TO FY 2016 BUDGET

MEDICAL RATES

<u>PC 7 Plan</u>	<u>Census</u>	<u>Renewal</u>	<u>Yearly</u>	<u>Total (Census)</u>
Employee	0	\$1,434.87	\$17,218.44	\$0.00
Employee & Child	0	\$2,170.96	\$26,051.52	\$0.00
Employee & Children	1	\$3,120.85	\$37,450.20	\$37,450.20
Employee & Spouse	1	\$3,301.63	\$39,619.56	\$39,619.56
Family	2	\$4,209.90	\$50,518.80	\$101,037.60
	4			\$178,107.36

<u>PC 15 Plan (Police)</u>	<u>Census</u>	<u>Renewal</u>	<u>Yearly</u>	<u>Total (Census)</u>
Employee	4	\$1,292.35	\$15,508.20	\$62,032.80
Employee & Child	0	\$1,955.33	\$23,463.96	\$0.00
Employee & Children	0	\$2,810.86	\$33,730.32	\$0.00
Employee & Spouse	1	\$2,973.69	\$35,684.28	\$35,684.28
Family	24	\$3,791.75	\$45,501.00	\$1,092,024.00
	29			\$1,189,741.08

<u>PC 15 Plan</u>	<u>Census</u>	<u>Renewal</u>	<u>Yearly</u>	<u>Total (Census)</u>
Employee	4	\$1,292.35	\$15,508.20	\$62,032.80
Employee & Child	0	\$1,955.33	\$23,463.96	\$0.00
Employee & Children	0	\$2,810.86	\$33,730.32	\$0.00
Employee & Spouse	5	\$2,973.69	\$35,684.28	\$178,421.40
Family	5	\$3,791.75	\$45,501.00	\$227,505.00
	14			\$467,959.20

<u>POS 10B Plan</u>	<u>Census</u>	<u>Renewal</u>	<u>Yearly</u>	<u>Total (Census)</u>
Employee	1	\$1,226.39	\$14,716.68	\$14,716.68
Employee & Child	0	\$1,855.53	\$22,266.36	\$0.00
Employee & Children	1	\$2,667.40	\$32,008.80	\$32,008.80
Employee & Spouse	2	\$2,821.93	\$33,863.16	\$67,726.32
Family	5	\$3,598.23	\$43,178.76	\$215,893.80
	9			\$330,345.60

IMPACTS TO FY 2016 BUDGET

Plan	Current Cost	Renewal Cost	Yearly Cost per Plan	% Increase
Personal Choice 7 with \$5/\$10 Rx	\$14,715.70	\$14,842.28	\$178,108	1%
Personal Choice 15 with \$10/\$20/\$35 Rx	\$88,190.61	\$99,145.09	\$1,189,742	12%
Personal Choice 15	\$30,175.21	\$38,996.60	\$467,960	29%
Keystone POS 10B	\$21,224.11	\$27,528.80	\$330,345	30%
Total Monthly	\$154,305.64	\$180,512.77		17% Increase
Yearly	<u>\$1,851,667.56</u>	<u>\$2,166,153.24</u>		<u>\$314,485.68</u> Increase

IMPACTS TO FY 2016 BUDGET WAGE ANALYSIS

	2015 Budget	2016 Budget
AFSCME	15	15
Police	27	27
Management	8	8

	<u>FY 2016</u>	<u>FY 2015</u>	<u>Difference</u>
AFSCME	\$614,910.40	\$603,470.40	\$11,440
Police *w/Chief & Deputy Chief	\$2,662,928.94	\$2,585,367.90	\$77,561.04
Management	\$469,320.16	\$460,117.80	\$9,202.36

IMPACTS TO FY 2016 BUDGET COST ALLOCATION PLAN

- Township hired Maximus to preform a Central Services Cost Allocation Plan
 - Based on Actual Expenditures for Fiscal Year ending December 31, 2014.

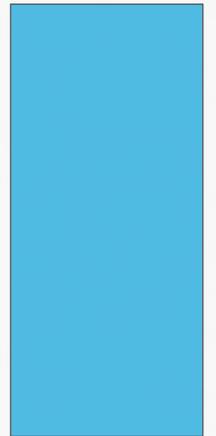


IMPACTS TO FY 2016 BUDGET COST ALLOCATION PLAN

- Plan used to allocate certain General Fund expenditures to the Sewer Fund.
 - Approximately **\$428,567** has been allocated to Sewer Fund
 - Percentages were calculated based on actual expenditures from cost-allocation plan. Certain categories were revisited after study completed.
- Sewer Fund has retained **\$1,076,742** in revenue based on plan for proposed FY 2016 Budget

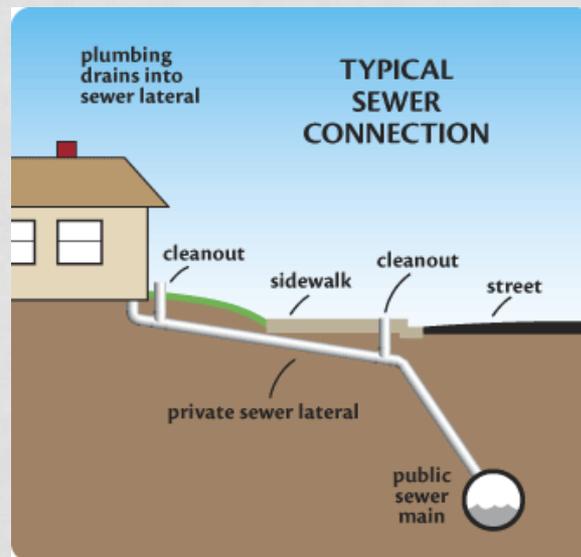
FY 2016 SEWER BUDGET

WEST NORRITON TOWNSHIP



FY 2016 SEWER BUDGET

- FY 2016 drafted based on the cost-allocation plan written by Maximus
- Sewer Fund revenues reflect rate increase that went into effect on January 1, 2015
 - No proposed rate increase for FY 2016



FY 2016 SEWER FUND REVENUES

G.L. #	Account Title	2013 Budget	2014 Budget	2014 Actual	2015 Budget	2015 To 9/30/2015	2016 Budget	% +/- Over 2015
	REVENUES							
80.341.000	Interest			1,415	1,500	1,672	1,500	0.00%
80.351.040	H2O Grant Revenue			336,616	0		0	0.00%
80.364.100	Sewer Rental	2,903,932	2,837,644	2,762,640	3,523,601	3,839,841	3,538,115	0.41%
80.364.101	Penalties on Sewer Rental	40,000	49,200	67,669	62,300	160,562	68,039	9.21%
80.364.102	Sewer Certifications	6,000	6,000	6,975	6,000	6,090	6,000	0.00%
80.364.105	Application Fees	500	500		500	200	500	0.00%
80.364.313	Reimbursement Engineer- Devel.	2,500	2,500	1,688	2,500	575	2,500	0.00%
80.380.000	Miscellaneous Receipts			308		225		
80.380.002	Refund - Insurance							
80.391.000	Proceeds of Gen. Fixed Assets							
80.392.080	Transfer from Sewer Capital							
80.392.100	Transfer from Capital Reserve							
	TOTAL REVENUE	2,952,932	2,895,844	3,177,311	3,596,401	4,009,165	3,616,654	0.56%

FY 2016 SEWER FUND EXPENDITURES

- Approximately \$428,567 in new expenditures have been moved from the General Fund to the Sewer Fund
 - New expenditure categories:
 - Administration (GL 400-401)
 - Audit (GL 402)
 - Technology (GL 407)
 - General Government Building (GL 409)
 - Public Works (GL 430-438)
 - Benefits & Insurances (GL 483-486)

FY 2016 SEWER FUND EXPENDITURES

	FY 2016	FY 2015
Administration (400-401)	\$152,794	-
Audit (402)	\$1,600	-
Legal (404)	\$10,000	\$9,000
Technology (407)	\$16,002	-
Gen. Government Building (409)	\$4,950	-
Sewer (429)	\$1,640,440	\$1,586,392
Public Works (430-438)	\$107,820	-
Benefits & Insurance (483-486)	\$145,401	-
Transfer to Debt (492)	\$615,299	\$624,450
Transfer to General (492)	\$0	\$1,376,559

BUDGET REVENUES VS EXPENDITURES SEWER FUND

Revenues

\$3,616,654

(FY 2015 \$3,596,401)

Expenditures

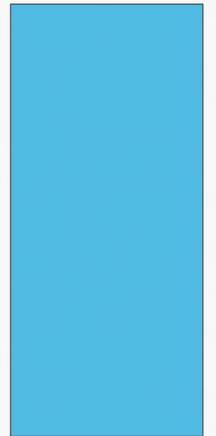
\$2,539,912

(FY 2015 \$3,596,401)

\$1,076,742 Surplus for FY 2016

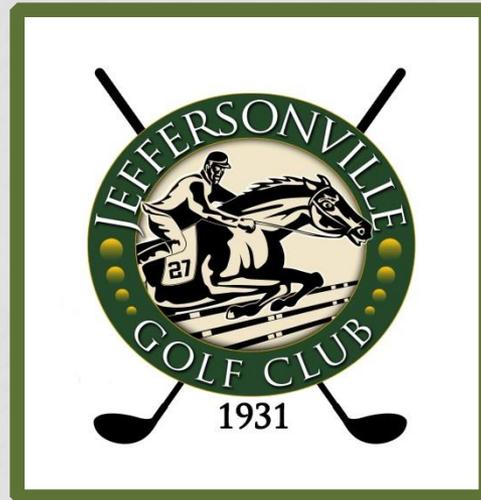
FY 2016 GOLF FUND

WEST NORRITON TOWNSHIP



BUDGET REVENUES GOLF FUND

- Revenues for the FY 2016 Budget have been based on the impact of the winter to the course.
 - February/March 2015 has little/no play due to snow and ice.
 - Greens Fees and Cart Rentals have been estimated based on this scenario.



BUDGET REVENUES GOLF FUND

G.L. #	Account Title	2014 Budget	2014 Actual	2015 Budget	2015 To 9/30/2015	2016 Budget	% +/- over 2015
	REVENUES						
20.341.000	Interest Earnings	1,500	1,100	1,500	562	1,500	0.00%
20.367.100	Greens Fees	887,360	804,308	876,000	667,248	815,000	-6.96%
20.367.101	Membership	65,000	77,185	75,000	69,284	85,000	13.33%
20.367.105	Power Carts	228,000	202,876	230,000	181,301	210,000	-8.70%
20.367.110	Gift Certificates (Pro Shop)	0	1,356	0	-1,084	0	0.00%
20.367.115	Outing Deposit	0	-136	0		0	0.00%
20.367.300	Tee-Advertising	12,820	1,896	3,600		1,800	-50.00%
20.367.510	Rent-Grove	0		0		0	0.00%
20.367.515	Lease-Trinity Broadcasting	46,800	46,800	46,800	41,025	46,800	0.00%
20.367.520	Lease Restaurant	23,400	23,400	24,108	18,081	24,108	0.00%
20.367.800	Hand Carts	2,030	550	2,400	2,210	2,500	4.17%
20.367.900	Pro Shop Revenue	0		0		0	0.00%
20.367.950	Sales Tax	13,802	12,177	13,944	10,977	12,750	-8.56%
20.380.000	Miscellaneous Receipts	0	588	0	80,069	0	0.00%
20.391.000	Proceed on Sale of Fixed Asset	0		0		0	0.00%
20.392.010	Transfer from General Fund	35,000				0	0.00%
20.392.600	Transfer from Escrow Fund			98,747			-100.00%
	TOTAL REVENUE	1,315,712	1,172,100	1,372,099	1,069,673	1,199,458	

BUDGET EXPENDITURES

GOLF FUND

	FY 2016	FY 2015	Difference
Participant Recreation (452)	\$924,469	\$882,862	\$41,607
Participant Recreation (453)	\$50,409	\$53,166	(\$2,757)
Benefits & Insurance (486)	\$172,700	\$138,048	\$34,652
Education (487)	\$100	\$100	\$0
Transfer to Debt(492)	\$246,265	\$277,923	(\$31,659)
Transfer to Capital Reserve (492)	\$22,028	\$20,000	\$2,028

BUDGET REVENUES VS EXPENDITURES GOLF FUND

Revenues

\$1,199,458

Expenditures

\$1,415,971

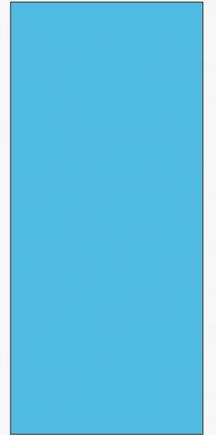
Current deficit of \$216,513

Could be reduced to \$39,513

- Waiting for final invoice for bridge crossing project
- Recommended greens fee increases

FY 2016 LIQUID FUELS FUND

WEST NORRITON TOWNSHIP



LIQUID FUELS FUND

- Revenues for fund are based on the state allocation of gas tax receipts
 - Money must be kept from General Fund and interest be kept separate
- Expenses are based on the allowable items through the Liquid Fuels program

LIQUID FUELS

Revenues

State Allocation	\$381,129
Interest	\$1,000
Total	\$382,129

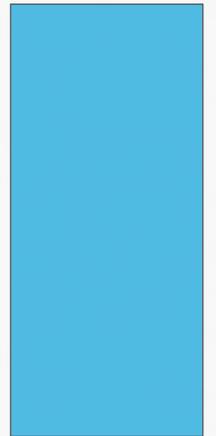
Expenses

Traffic Lights	\$8,000
Street Lights	\$92,000
Road Salt	\$50,000
Storm Sewers & Drains	\$15,000
Road Resurfacing	\$100,000
Debt Service	\$32,274
Total	\$297,274

Estimated surplus of \$84,855

FY 2016 EMERGENCY SERVICES FUND

WEST NORRITON TOWNSHIP



EMERGENCY SERVICES FUND

- Includes expenses for:
 - Allocation to Jefferson Fire Company
 - Fireman's Relief Grant to Jefferson Fire Company
 - Fees associated with fire hydrants in Township
 - Wages and expenses for Fire Marshal & Deputy Fire Marshal
- Revenues for fund:
 - Fireman's Relief Grant
 - Transfer from General Fund
 - Includes Fire Tax Millage

EMERGENCY SERVICES FUND

Revenues

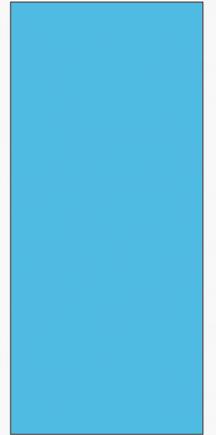
Revenue	
Real Estate Tax	\$187,580
Fireman's Relief	\$122,879
Transfer from General Fund	\$65,316
Total	\$375,775

Expenses

Expense	
Salaries & Wages	\$8,996
Expense-Fire Marshal	\$5,000
Hydrant Fees	\$68,900
Jefferson FC Allocation	\$170,000
Jefferson FC Fireman's Relief	\$122,879
Total	\$375,775

FY 2016 DEBT SERVICE FUND

WEST NORRITON TOWNSHIP



SINKING FUND

- Revenues include:
 - Transfer from General Fund of \$602,411
 - Transfer from Sewer Operating of \$615,299
 - Transfer from Golf Fund of \$246,265
- Expenses are lease payments and debt service payments

	Revenues	Expenses
FY 2016	\$1,464,018	\$1,464,018

BUDGET EXPENDITURES DEBT SERVICE FUND

G.L. #	Account Title	2014 Budget	2014 Actual	2015 Budget	2015 To 9/30/2015	2016 Budget
	EXPENDITURES					
40.471.100	Principal Repayment					
40.471.200	2010 GO Bond-2002 General	150,206	135,000	151,050		150,000
40.471.210	2010 GO Bond-2002 Sew er	143,007	130,000	134,763		130,000
40.471.220	2010 GO Bond-2006 PIB Note	119,150	110,000	120,850		120,000
40.471.230	2009 PIB Note	217,509	217,509	217,509	100,301	204,703
40.471.240	2010 GO Bond-Sew er	180,225	113,769	126,553		5,000
40.471.250	2010 GO Bond-2004 Golf	245,575	222,788	244,625		210,000
40.471.260	2010 GO Bond-Golf	4,950		7,945		
40.471.270	2014 Continental Bank Note-St. Lights			28,193		78,000
40.471.280	2014 First National Note-Sew er			363,135		215,000
40.471.350	Lease-2010 Street Sw eeper-PIB	22,503	22,503	-	-	-
40.471.360	Lease-2010 Street Sw eeper	25,903	21,274	-	-	-
40.471.370	Lease-2008 Mack Truck	-	-	-	-	-
40.471.380	Lease-2012 Ford Explorer	9,770	9,770	-	-	-
40.471.390	Lease-2012 Ford Expeditions (2)	24,601	24,601	-	-	-
40.471.400	Lease-2013 International Tks (2)	-	-	-	-	-
40.471.410	Lease-Triplex Mow er (Golf)	11,606	11,914	11,606	-	-
40.471.420	Lease-Jacobson&Pro-Flex Mow ers (Golf)	14,572	14,108	13,747	-	-
40.472.100	Interest Repayment		102,031		111,768	351,315
	Expenditures-Subtotal	1,169,577	1,135,267	1,419,976	212,069	1,464,018

QUESTIONS?

