



**West Norriton Township
Work Session Agenda
January 3, 2022 @ 6:30 PM**

FACE COVERINGS REQUIRED FOR INDIVIDUALS NOT FULLY VACCINATED

1. Call To Order And Pledge Of Allegiance

2. REORGANIZATION MEETING

A. Manager's Items

1. Presentation Of Certificates Of Election And Administration Of Oath Of Office

- A. Judith Eckles - Commissioner;
- B. Roseanne Milazzo - Commissioner;
- C. Martin Miller - Commissioner;
- D. Martin Sheehan - Tax Collector;
- E. Anne Venezio - Constable; and
- F. Christopher Haldis - Constable.

2. Request Nomination For The Office Of President Of The Board Of Commissioners

B. President's Items:

1. Request Nominations For The Office Of Vice President Of The Board Of Commissioners

2. Public Comment

- a. Recognize individuals that are taxpayers or residents of West Norriton Township wishing to offer comment.
- b. Require the name and address of such persons wishing to comment.
- c. Permit each individual at minimum one (1) opportunity to speak. The President may require an individual who has already spoken to wait until all others wishing to speak have had the opportunity before permitting an additional opportunity to speak. Once all others have had the opportunity to speak, the President shall determine whether time would allow for additional comment from the individual wishing to speak. Such a determination shall be based solely on the factor of time and shall not be based on the

- content or viewpoint of the particular individual(s) seeking additional opportunity to speak.
- d. Provide for a five (5) minute maximum for each individual to offer public comment. There shall be no ceding or assigning of time. In no case shall a time limit of fewer than two (2) minutes be designated. It may be requested that a spokesperson from a group address the Board of Commissioners.
 - e. Preserve order by prohibiting disruptive conduct including, but not limited to, speaking by any person who is not, at that time, taking part in public comment.

To submit written Public Comment to the Board, please [CLICK HERE](#)

3. Consider Appointments Of Township Personnel

Documents:

[APPT LIST TWP PERSONNEL - BLANK.PDF](#)

4. Consider Appointment Of Township Solicitor

5. Consider Appointments To Boards And Commissions

Documents:

[APPT LIST BOARDS AND COMMISS.PDF](#)

3. WORK SESSION

A. Discussion/Update On Status

- 1. Awarding Small Business And Non-Profit Grants From Township's American Rescue Plan Funds**
- 2. Banquet Facility Project At JGC**

B. Manager's Items:

- 1. Consider Awarding Bid For Short Course Project At JGC**
- 2. Consider Adopting Ordinance No. 2021-752 Re: Amending RD Height Restriction**

Documents:

[ORDIANCE- AMENDING R-A BUILDING HEIGHT.PDF](#)

- 3. Consider Awarding Small Business And Non-Profit Grants From Township's American Rescue Plan Funds To Habitat For Humanity**
- 4. Consider Approval Of Rittenhouse Pump Station Force Main Project**

Documents:

[RITTENHOUSE PUMP STATION FORCE MAIN PROPOSAL.PDF](#)

C. Commissioner Liaison Committee Reports

D. Public Comment

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To submit written Public Comment to the Board, please [CLICK HERE](#)

E. Meeting Dates

1. **Environmental Advisory Council (EAC) - January 5th @ 7:00 PM**
2. **Zoning Hearing Board - January 19th @ 7:00 PM**
 - a. Tower Co, 2400 W. Main Street - Variance to permit the proposed use; and
 - b. 933 Mystic Lane - Variance to permit the proposed use
3. **Planning Commission - TBA**
4. **Human Relations Commission - TBA**

4. Adjournment

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West Norriton Township Appointments of Township Personnel

<u>CURRENT</u>	<u>APPOINTMENT</u>	<u>OFFICE</u>	<u>NEW TERM TO EXPIRE</u>
Jason Bobst	_____	Secretary	1 st Monday 2024 (2 year term)
Kathy Frederick	_____	Assistant Secretary	1 st Monday 2024 (2 year term)
Allan Booz	_____	Code Enforcement	1 st Monday 2024 (2 year term)
Michael Valyo	_____	Fire Marshal	1 st Monday 2024 (2 year term)
Johnathan Kennedy	_____	Deputy Fire Marshal	1 st Monday 2024 (2 year term)
Kilkenny Law Sean Kilkenny	_____	Solicitor	1 st Monday 2024 (2 year term)
Kimmel, Lorah - Robert Stevenson	_____	Auditor	1 st Monday 2024 (2 year term)
Gilmore & Associates Erik Garton	_____	Engineer	1 st Monday 2024 (2 year term)
Gilmore & Associates William Dingman	_____	Sanitary Engineer	1 st Monday 2024 (2 year term)
Remington Vernick Chris Fazio	_____	Traffic Engineer	1 st Monday 2024 (2 year term)
Allan Booz	_____	Zoning Officer	1 st Monday 2024 (2 year term)
Michael Valyo	_____	Assistant Zoning Officer	1 st Monday 2024 (2 year term)
Montgomery County Planning Commiss.	_____	Land Planner	1 st Monday 2024 (2 year term)
Donna Horn	_____	Treasurer	1 st Monday 2024 (2 year term)

**West Norriton Township
Appointments to Boards and Commission s**

<u>CURRENT</u>	<u>APPOINTMENT</u>	<u>OFFICE</u>	<u>NEW TERM TO EXPIRE</u>
Kim Flanders	_____	Planning Commission	1 st Mon. 2026 (4 yr. term)
Ed Montoute	_____	Planning Commission	1 st Mon. 2026 (4 yr. term)
Michelle Westgate	_____	Planning Commission	1 st Mon. 2026 (4 yr. term)
Nicholas Caramenico	_____	Industrial Devel. Authority	1 st Mon. 2027 (5 yr. term)
Henry Horning	_____	Industrial Devel. Authority	1 st Mon. 2027 (5 yr. term)
Raymond Picard	_____	Review Board for UCC	1 st Mon. 2023 (1 yr. term)
Andy Talone	_____	Review Board for UCC	1 st Mon. 2023 (1 yr. term)
Tim Kennedy	_____	Review Board for UCC	1 st Mon. 2023 (1 yr. term)
Ron Pitts	_____	Review Board for UCC	1 st Mon. 2023 (1 yr. term)
Phillip Mandato	_____	Review Board for UCC	1 st Mon. 2023 (1 yr. term)
Ed Lincul	_____	Zoning Hearing Board	1 st Mon. 2025 (3 yr. term)
Michael Kinsey	_____	Recreation Committee	1 st Mon. 2025 (3 yr. term)
Michael Evans	_____	Recreation Committee	1 st Mon. 2025 (3 yr. term)
Matt Newell	_____	Recreation Committee	1 st Mon. 2025 (3 yr. term)
Marc Brier	_____	Environmental Advisory Svc.	1 st Mon. 2027 (5 yr. term)
Richard Cole	_____	Environmental Advisory Svc.	1 st Mon. 2027 (5 yr. term)
Monica D'Antonio	_____	Human Relations Commiss	1 st Mon. 2025 (3 yr. term)
AnneMarie Sortin	_____	Vacancy Board	2 nd Mon. 2023 (1 yr. term)

**TOWNSHIP OF WEST NORRITON
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2021-753

AN ORDINANCE OF WEST NORRITON TOWNSHIP, MONTGOMERY COUNTY PENNSYLVANIA, AMENDING THE CODE OF ORDINANCES OF WEST NORRITON TOWNSHIP, SECTION 302 “HEIGHT REGULATIONS” OF PART 3 “R-A RURAL - RESIDENCE DISTRICT” OF CHAPTER 27 “ZONING” TO INCREASE CERTAIN BUILDING HEIGHT LIMITATIONS DUE TO THE IMPACTS OF FLOODING; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, based on the impacts of Hurricane Ida on the West Norriton community, the Board of Commissioners desire to increase the current building height limit of 35 feet for properties located along Port Indian Road; and

WHEREAS, the Board of Commissioners of West Norriton Township (“Township”) desires to amend the Township Zoning Ordinance (“Zoning Ordinance”) to amend Sections 27-303 of the R-A Rural - Residence District to allow a building height of 50 feet for certain structures affected by the recent flooding.

NOW, THEREFORE, the Board of Commissioners hereby ordains the Zoning Ordinance be amended as follows:

Section 1. The Zoning Ordinance of West Norriton Township, Chapter 27 [Zoning], Part 3 [R-A Rural - Residence District], Section 303 [Height Regulations], is hereby rescinded entirely and replaced with the following:

27-303. Height Restriction.

1. Building located in the .2% chance floodplain shall not exceed 50 feet in height. Any buildings exceeding a height of 35 feet shall have the lowest floor (including basement) elevated up to, or above, the regulatory flood elevation determined in accordance with § 27-2209, Subsection 1C.
2. Buildings not located in the .2% chance floodplain shall not exceed 35 feet in height.

Section 2. Nothing in this Ordinance or in the Zoning Ordinance, as hereby amended, shall be construed to affect any suit or proceeding in any Court, any rights acquired, or liability incurred, any permit validly issued, or any cause or causes of action existing under said Zoning Ordinance prior the adoption of this amendment.

Section 3. The provisions of this Ordinance are severable, and if any section, sentence, clause, part, or provision thereof shall be held illegal, invalid, or unconstitutional by any Court of competent jurisdiction, such decision of Court shall not affect or impair the remaining sections, sentences, clauses, parts, or provisions of this Ordinance. It is hereby declared to be the intent of the Board of Commissioners that this Ordinance would have been adopted as if such illegal, invalid, or unconstitutional section, sentence, clause, part, or provision had not been included herein.

Section 4. This Ordinance shall take effect and be in force from and after its enactment or adoption as required by law and shall be considered as having been filed in the Township's official book of Ordinances as of the date of the Board of Commissioners' enactment.

Section 5. This Ordinance repeals any prior ordinance or portion thereof to the extent that such prior ordinance or portion thereof is inconsistent with this Ordinance.

ORDAINED and ENACTED by the Board of Commissioners of West Norriton Township this 14th day of December, 2021.

ATTEST:

**BOARD OF COMMISSIONERS
OF WEST NORRITON TOWNSHIP**

Jason Bobst, Manager

BY: _____
Martin Miller, President



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

VIA E-MAIL

December 14, 2021

File No. 16-02032T3

Jason Bobst, Township Manager
West Norriton Township
1630 West Marshall Street
Jeffersonville, PA 19403

Reference: Estimate for Engineering Design Services
Rittenhouse Pump Station Force Main Replacement Project

Dear Mr. Bobst:

Gilmore & Associates, Inc. (G&A) is pleased to present this estimate for engineering services to West Norriton Township in response to your request, regarding the Rittenhouse Pump Station Force Main Replacement Project.

We have reviewed the Township's needs for a successful Project. The Project will be designed in accordance with Alternative #2 – Replacement of 8,500 LF of Existing Force Main with 24-inch DIP and New Pump Impellers as presented in G&A's Rittenhouse Pump Station Force Main Analysis dated November 2020. The scope of this work includes the following tasks:

- **SURVEY** – This task includes surveying the Project area to acquire additional and updated survey information to incorporate into the existing base plan information that G&A is in receipt of from Rettew. Also included in this task is deed research, existing force main stake out (based on existing plans), PA One Call and preparation of an existing features base plan.
- **DESIGN** – This task includes the preparation of construction plans to incorporate into the bidding documents. The Plans will be bid ready and include a cover sheet; notes; plan and profiles; details; and erosion and sediment control plan, notes and details.
- **PROJECT MANUAL** – This task includes the preparation of a Project Manual for public bidding. The Project Manual will conform to public bidding laws and include technical sections for the successful construction of the project.
- **PERMITTING** – This task includes the preparation and acquisition of approved permits from applicable agencies that are necessary to construct the Project. Specifically, the permits identified are PA DEP Part II Water Quality Management Permit, Montgomery County Conservation District Erosion and Sediment Control NPDES Permit, PA DEP General Permit for Stream Encroachments, PA DEP-Army Corps of Engineers Joint Permit. Permit fees are additional and anticipated to be paid by Township and therefore not included in this estimate.

65 East Butler Avenue | Suite 100 | New Britain, PA 18901 | Phone: 215-345-4330 | Fax: 215-345-8606

Gilmore & Associates, Inc.
Building on a Foundation of Excellence
www.gilmore-assoc.com

- **MEETINGS** – This task includes meetings with the Township, PA DEP, Montgomery County Conservation District, Montgomery County (for use of Schuylkill River Trail), Norristown Borough and Norristown Municipal Waste Authority as needed.
- **CONSTRUCTION ESTIMATE** – This task includes the preparation of an opinion of probable cost for construction of the project as designed.
- **BID MANAGEMENT** – This task includes assisting Township staff in the advertisement of bids, soliciting bids via PennBid, and reviewing the bids for recommendation of award to the Township.

It is estimated the above scope can be completed for approximately \$300,000.

TECHNICAL NOTES

It is not anticipated that PA DEP Act 537 Planning is required for this project, since the design hydraulic capacity listed in the PA DEP Water Quality Management Part II Permit (8.74 MGD) is slightly greater than the anticipated capacity (7.20 MGD) of the station after 8,500 linear feet of force main is replaced. It also should be noted that this replacement does not create capacity for future projects beyond those included in the 20-year projected flows in the November 2020 Analysis. Additional force main replacement and/or other alternatives and planning would be necessary to accommodate those projects. Further, the PA DEP Act 537 approved Average Daily Flow listed in the Water Quality Management Part II Permit for the pump station is 2.2 MGD. The January 2016 through October 2021 Average Daily Flow is 2.18 MGD. Flows greater than 2.2 MGD will require Act 537 approval by PA DEP. It is recommended that the flow through the Jackson Street Diversion Chamber to NMWA via gravity be maximized, as diverting more flow to NMWA via gravity would lessen the flow at Rittenhouse PS. G&A is in discussion with M&B Environmental and NMWA to see what is required to increase and maximize flows to NMWA by gravity through the Jackson Street Diversion Chamber.

Should you have any questions related to this proposal, please do not hesitate to contact our office.

Sincerely,



Thomas J. Figaniak, P.E.
Project Engineer
Water Resources

TJF/ec

cc: William K. Dingman, P.E. – Gilmore & Associates, Inc.
Alexander Dyke, P.E. – Gilmore & Associates, Inc.
Erik Garton, P.E. – Gilmore & Associates, Inc.