



**West Norriton Township
Regular Meeting
January 13, 2026
7:00 PM**

1. Virtual Participation Information

All participants will be required to list their full name and address or the business/organization they represent in order to be entered into the room.

When participating in public comment the hand raise feature must be used in order to be acknowledged for public comment.

Join Zoom Meeting

[HTTPS://US02WEB.ZOOM.US/J/89483020274?
PWD=AHUAFWSWNSP6IGHNRCVAWCZCNEAHWB.1](https://us02web.zoom.us/j/89483020274?pwd=AHUAFWSWNSP6IGHNRCVAWCZCNEAHWB.1)

Meeting ID: 894 8302 0274

Passcode: 717257

One tap mobile

+16465588656,,89483020274#,,,,*717257# US (New York)

+16469313860,,89483020274#,,,,*717257# US

Dial by your location

• +1 646 558 8656 US (New York)

Meeting ID: 894 8302 0274

Passcode: 717257

Find your local number: [HTTPS://US02WEB.ZOOM.US/U/KBKBBIQXGU](https://us02web.zoom.us/j/89483020274?pwd=AHUAFWSWNSP6IGHNRCVAWCZCNEAHWB.1)

2. Call To Order And Pledge Of Allegiance

3. Approval Of Minutes

- December 9, 2025 - Board of Commissioners' Meeting

4. Report Of Bills - Donna Horn

Documents:

[FINANCE - DEC 2025.PDF](#)

5. Department Reports

a. Administration & Finance - Jason Bobst

b. Public Safety:

a. Police - Chief Michael Kelly; and

b. Fire - Chief Kenneth Knauer

Documents:

[POLICE - DEC 2025.PDF](#)

c. Public Works & Planning - Michael Valyo

Documents:

[PUBLIC WORKS - DECEMBER 2025.PDF](#)

d. Building & Permitting - Allan Booz

Documents:

[BUILDING-PLUMBING - DEC 2025.PDF](#)

e. Parks & Recreation - Jonathan Dzedzy

Documents:

[RECREATION - DEC 2025.PDF](#)

f. Jeffersonville Golf Club - Michael Housley

g. Engineering:

a. Sanitary Sewer - T.J. Figaniak; and

b. Township - Erik Garton / Ed Brown

Documents:

6. Commissioners Comments

7. Public Comment

- a. Recognize individuals that are taxpayers or residents of West Norriton Township wishing to offer comment.
- b. Require the name and address of such persons wishing to comment.
- c. Permit each individual at minimum one (1) opportunity to speak. The President may require an individual who has already spoken to wait until all others wishing to speak have had the opportunity before permitting an additional opportunity to speak. Once all others have had the opportunity to speak, the President shall determine whether time would allow for additional comment from the individual wishing to speak. Such a determination shall be based solely on the factor of time and shall not be based on the content or viewpoint of the particular individual (s) seeking additional opportunity to speak.
- d. Provide for a three (3) minute maximum for each individual to offer public comment **specifically related to agenda items only**. There shall be no ceding or assigning of time. In no case shall a time limit of fewer than two (2) minutes be designated. It may be requested that a spokesperson from a group address the Board of Commissioners.
- e. Preserve order by prohibiting disruptive conduct including, but not limited to, speaking by any person who is not, at that time, taking part in public comment.

To submit written Public Comment to the Board, please [CLICK HERE](#)

8. Discussion Items

9. New Business

- a. Motion To Adopt Ordinance No. 2025-781 - Significant Tobacco Retailers

AN ORDINANCE AMENDING THE WEST NORRITON TOWNSHIP ZONING CODE, CHAPTER 27, TO CREATE THE USE OF A "SIGNIFICANT TOBACCO RETAILER AND AMUSEMENT DEVICES" AND TO PROVIDE FOR DEFINITIONS, PERMITTED USES IN THE B-P, COMMERCIAL, LC&I, AND I ZONING DISTRICTS, AND ASSOCIATED TIME AND OPERATIONAL REGULATIONS ON SUCH USE

Documents:

[ORDINANCE - SIGNIFICANT TOBACCO RETAILERS.PDF](#)

- b. Motion To Readopt Resolution #25-1738 - Hiring Freeze

Establishing a formal process for reviewing all vacant positions prior to approval for refilling will assist with providing potential cost savings, restructuring opportunities and alignment with current operational needs.

Documents:

[RESOLUTION - HIRING POLICY.PDF](#)

- c. Motion To Adopt Resolution #26-1746 Amending Fee Schedule

Documents:

[RESOLUTION - AMENDING FEE SCHEDULE 2026.PDF](#)

- d. Motion To Adopt Resolution #26-1747 Rules Of Decorum For Public Meetings

Documents:

[RESOLUTION - ADOPTING RULES OF DECORUM FOR PUBLIC MEETINGS.PDF](#)

- e. Motion To Authorize Settlement Of Tax Assessment Appeal Of 1400 S, Trooper Road
f. Motion To Appoint Members To Township Boards And Commissions

Current openings include:

Civil Service Commission – (2) Alternate positions

Environmental Advisory Council – (2) Positions

Human Relations Commission – (1) Position

Arts & Cultural Commission – (1) Position

Jeffersonville Golf Club Foundation - (1) Position

- g. Motion To Award Funding From The Opioid Settlement To Expressive Path

1. Purpose

The purpose of this MOU is to set forth the terms and conditions under which the Township agrees to provide funding to Expressive Path from the Township's Opioid Settlement Fund, in accordance with the guidelines of the Pennsylvania Opioid Misuse and Addiction Abatement Trust.

2. Funding Amount and Term

The Township agrees to provide a total of \$30,000, distributed as follows:

- \$10,000 in 2026
- \$10,000 in 2027
- \$10,000 in 2028

Documents:

[MOU - EXPRESSIVE PATH.PDF](#)

10. Schedule Of Meetings

- **Environmental Advisory Council - February 4th @ 7:00pm;**

- **Recreation Committee - January 14th @ 7:00pm;**
- **Planning Commission (PC) - January 26th @ 7:00pm;**
- **Arts & Culture Commission (ACC) - January 21st @ 6:30pm;**
- **Zoning Hearing Board (ZHB) - None; and**
- **Human Relations Commission (HRC) - January 22nd @ 7:00pm.**

11. Adjournment

www.westnorritontwp.org