

January 3, 2022

Pursuant to legal notice, which appeared in *The Times Herald*, the reorganization meeting and work session of the Board of Commissioners of West Norriton Township was convened at 6:30 p.m. on the above date by Jason Bobst, Township Manager. In addition to Mr. Bobst, present were Commissioners Pavone and Smock and Commissioners-Elect Eckles, Milazzo and Miller, as well as Sean Kilkenny, Esquire, Kathy Frederick, Michael Kelly, Stephen Morris, Donna Horn, Michael Valyo and Jon Dzedzy.

After reciting the Pledge of Allegiance, the meeting continued.

**REORGANIZATION**

**Oath of Office**

The Honorable Marc Alfarano, District Justice, presided over the swearing in ceremonies of the newly re-elected Commissioners Judith Eckles, Roseanne Milazzo and Martin Miller as they took their Oaths of Office. Also, upon presentation of their Certificates of Election, Martin Sheehan took the Oath of Office of Tax Collector, and Anne Venezia and Christopher Haldis took the Oaths of Office of Constable.

Judge Alfarano congratulated the newly-elected officials and thanked the Board for the honor of presiding.

**Nominations**

Mr. Bobst requested nominations for the office of President of the Board of Commissioners. In response thereto, Ms. Pavone nominated Peter Smock. There being no other nominations, a vote was taken and Mr. Smock was unanimously elected as President of the Board. Thanks were given by Mr. Smock to the Board members for their trust in him and he thanked Mr. Miller and Ms. Eckles for "raising a very high bar in their time as leadership" and stated "I hope to do the same."

Thereafter, nominations for the office of Vice President of the Board of Commissioners were requested. In response thereto, Ms. Eckles nominated Roseanne Milazzo. There being no other nominations, a vote was taken and Ms. Milazzo was unanimously elected Vice President of the Board. Ms. Milazzo also thanked Ms. Eckles and Mr. Miller for their leadership and stating that they "took over at a difficult time when we were all new to the Board."

**Public Comment**

Per Mr. Bobst, no written public comment was received prior to the meeting, and, since no public comment was offered at this time, that portion of the meeting was closed by motion of Mr. Miller and seconded by Ms. Pavone.

**Appointments of Township Personnel**

Upon motion of Mr. Miller, seconded by Ms. Eckles and unanimously agreed, all other Township personnel were retained in their current positions. A copy of the list of Appointments of Township Personnel is attached hereto.

**Appointment of Township Solicitor**

Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed by the Board, Kilkenny Law was re-

appointed to the position of Township Solicitor.

**Appointments  
to Boards and  
Commissions**

According to Mr. Bobst, two members of the Township's Board and Commissions were not able or willing to serve again and, as such, Mr. Miller nominated Sheri Donath to the Environmental Advisory Council to replace Marc Brier and Mr. Milazzo nominated Joan Wurzel to the Human Relations Commission to replace Monica D'Antonio. Thereafter, upon motions, seconds and unanimous agreement by the Board, appointments of the individuals indicated on the attached list of the Appointments to Boards and Commissions were made to the positions indicated thereon.

A motion to adjourn the Reorganization Meeting and open the Work Session was made by of Ms. Milazzo, seconded by Ms. Eckles and unanimously approved.

**WORK SESSION**

**Discussion**

Mr. Bobst enumerated the items for discussion/update as follows:

- Reopening of the grants from the Township's American Rescue Plan Funds on a rolling basis with Commissioners Milazzo and Pavone reaching out to possible applicants in the Township.
- Receipt of the 2<sup>nd</sup> RCAP grant of \$1M, for a total of \$2M. Staff is in the process of getting a meeting together with engineers, architect and planners to provide a framework of the projects next steps. News received today that the State is updating the current code to 2020, which will cause an update of the plans since they are under the 2015 Code; however, not significant delay is expected. In response to an inquiry by Mr. Smock as to a timeline, Mr. Bobst proposed a Spring of 2023 opening of the banquet facility. Per Mr. Bobst, bidding and borrowing options to be presented to the Board next month.

**Manager's  
Items**

Mr. Bobst stated that the following items would be considered for adoption and/or action thereon at the next Board meeting:

- Consider awarding the bids for the short course. Updated budgetary numbers are 1.5M and will rounds and tee times were updated for revenue forecast. Also, overtime costs were a savings by staffing a new position. All of this information will be in your packet this Friday for review. In response to an inquiry by Ms. Eckles regarding tee times, Mr. Bobst summarized that, from a revenue basis, walk-ups would be the best way to handle tee times as opposed to reservations.

- *Hearing on Tuesday evening on proposed Ordinance No. 2021-752 amending the RD Height Restriction on houses in the 500-year floodplain.*
- *Consider awarding a non-profit grant from the Township's American Rescue Plan Funds to Habitat for Humanity for its Restore property on Foundry Lane, which application was received after we closed the first round of grants. In response to an inquiry by Mr. Miller regarding additional applicants, Mr. Bobst noted that none have been received thus far, but that we did identify several businesses and non-profits which would benefit from this grant program.*
- *Consider approval of the Rittenhouse Pump Station Force Main Feasibility Study which is an estimate of costs to complete surveys, design, create project manual, permitting and bidding process in the amount of \$300,000.00.*

**Commissioner  
Liaison Report**

*Mr. Smock stated that he had nothing to report since there was no meeting of the Planning Commission. Per Ms. Milazzo, the Recreation Committee report was covered by Mr. Dzedzy last month, but she added that the Silver Circle group would not be meeting this month due to COVID. It was announced by Ms. Eckles that the Civil Service Commission would be meeting briefly tomorrow. Also, it was mentioned by Ms. Pavone that the HRC will be meeting on the 27<sup>th</sup> and that several members of the Commission will be leaving so appointments will need to be made. Lastly, Mr. Miller stated that the EAC toasted Marc Brier on his retirement from the Council and he thanked him for his service.*

**Public Comment**

*One comment was offered from an unidentified member of the audience about the look of the short course Upon motion of Ms. Eckles, seconded by Mr. Miller and unanimously passed, the public comment portion of the meeting was closed.*

**Meeting Dates**

*Mr. Bobst announced the monthly meeting dates of the Township's Board and Commissions as follows: Environmental Advisory Council on January 5<sup>th</sup> @ 7:00 PM; Zoning Hearing Board on January 19<sup>th</sup> @ 7:00 PM to address variances for permitted uses at 2400 W. Main Street and 933 Mystic Lane; and Human Relations Commission on January 27<sup>th</sup> @ 7:00.*

**Adjournment**

*There being no further business, at 7:05 P.M., on motion of Ms. Milazzo, seconded by Mr. Miller and unanimously passed, the work session was adjourned.*

*Kathy K. Frederick  
Assistant Secretary*