

January 13, 2026

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:00pm on the above date by President Milazzo. Commissioners Pavone, Smock, Halbert and Miller were present. Also present were Jason Bobst; Sean Kilkenny, Esquire; Kathy Frederick; Michael Kelly; Stephen Morris; Donna Horn; Michael Valyo; Allan Booz; Jonathan Dzedzy; Michael Housley; T.J. Figaniak; and Ed Brown. After the pledge of allegiance was recited the meeting proceeded.

- Moment of Silence** A moment of silence was requested by Ms. Milazzo to remember the late Ed Lincul, an active participant in the Township and former member of the Township's Zoning Hearing Board.
- Minutes Approval** Upon motion of Mr. Smock, seconded by Mr. Halbert and unanimously approved by the Board, were the Minutes of its regular meeting of December 9, 2025.
- Report of Bills Approval of checks** Ms. Horn read the Finance Committee Report and requested approval of: General Fund and Golf Club payroll checks in the amount of \$21,118.02; payroll vouchers in the amount of \$465,714.26; and the Payment Approval Report of \$724,389.51. Upon motion of Ms. Pavone, seconded by Mr. Smock and unanimously approved, was the finance report.
- Department Reports: Admin & Finance** Mr. Bobst highlighted the agenda items under New Business and showed a power point presentation overview and status of the Township's activities, projects, events, etc. including, but not limited to, the following:
- Fiscal review of Township - 100% of the fiscal year has elapsed and we are working on Period 13, which will be closing on Friday, 1/16. Per Mr. Bobst, the tax bills will be out on 3/1, and the tax office hours are Tuesday - Thursday from 10:00am - 1:00pm. Mr. Bobst reminded all of the ability to pay for sewer bills online via Express Bill Pay and save on postage;
 - Grant Submissions - Denied for 1M for LST Grant; however, Blvd. of Generals Pedestrian Improvement Project is being funded by Montco 2040 grant, and we are getting closer to final design and putting out to bid. Also, regarding the PennDOT MTF grant for Forrest Avenue & Marshall Street intersection improvements project, four (4) firms submitted interest statements, so we need to create a committee to review the submissions. Mr. Bobst also mentioned that we are experiencing traffic backups at Trooper Road & W. Main Street, so PennDOT has agreed to review retiming of the intersection;
 - Project Updates - TLC Headquarters @ 1958-1966 W. Main Street is under agreement of sale, and the Township is open to any plan that adheres to the W. Main Street Corridor Plan. Regarding the Lubin Studios 400+ townhouses project, developer is submitting sketch plans to Planning Commission at its next meeting;

- Opioid Abatement - \$40,000.00 to Jefferson/Einstein Montgomery to support MAT clinic on Powell Street, leaving \$98,989 left to disburse. Per Mr. Bobst, a recommendation was made for a donation of \$10,000.00 each year for 2026, 2027 and 2028 to Expressive Path.
- PA American Water Co Lead & Copper Canvassing - Individuals with ID badges will be out to inventory all water lines and notices will be sent out via postcards, emails and door-to-door 2-4 weeks before canvassing. Per Mr. Bobst, our concern is public safety so we will work on getting information out to public and police will respond if residents feel unsafe;
- Electric Lawn Equipment Rebate Program - Still open;
- VRJ Litigation - No changes; and
- Upcoming Events - Schedule of Recreation Department events for 2026 has been published.

Treasurer Horn did not present her report at the meeting; however, she has submitted her summary which shows cash balances in the various funds as follows:

	<u>November 30th</u>	<u>December 31st</u>
General Fund	6,471,625.19	6,016,657.18
PLGIT 10105000	55,241.85	27,449.46
PLGIT CD - SEWER	1,739,892.76	1,745,374.21
Golf Fund	(138,744.18)	(224,094.90)
Escrow Fund	917,486.92	952,133.13
Sinking Fund	4,190.75	4,190.82
Liquid Fuels	266,201.37	241,379.09
Capital Reserve PLGIT	18,333.27	18,333.27
Capital Reserve PLIGIT PLUS	20,669.55	20,724.67
Sewer Capital Acct	2,615,950.29	2,619,956.64
WN 2020 Project Fund	3.04	3.04
Vehicle Replacement Fund	398,149.37	398,759.14
Police Pension Citizens	234,067.95	254,730.19
Non-Uniform Pension Citizens	3,971.81	5,503.94
Grants, DUI	0.00	0.00
Grants, Misc.	52,862.66	15,524.32
Traffic Impact Fee	403,254.99	403,872.58
WN American Rescue Act FD	10,088.34	10,103.79

Public Safety
Police Dept.
& Fire Dept.

Chief Kelly presented the monthly public safety report and statistics on citations, arrests, accidents, etc. and noted no significant increase or decrease in numbers.

Officer DiNolfi and the Community Policing Unit is reading to students at Whitehall Elementary, participating in a "Cops for a Cause" event at Chick-fil-A, and making a scam presentation at the Silver Circle group's next meeting. In response to an inquiry by Mr. Miller, it was noted by Mr. Bobst that NASD hired armed security at the high school, but hopefully school officials will have an SRO conversation with Township in February.

Newly elected Fire Chief, Kenneth Knauer, and Deputy Fire Chief, Joseph Valyo, appeared at the meeting to present the annual report of calls (fires, alarms, gas leaks, vehicle rescues), hours, members, trainings, and certifications of Jefferson Fire Co. No. 1. Mr. Bobst noted that nine (9) days into his new reign, Chief Knauer handled with professionalism his first fatal fire in the Township. Chief Knauer expressed his appreciation to the Board for all its help and support of the fire company.

Public Works & Planning

The highlights of the Public Works & Planning report were presented by Mr. Valyo.

In response to an inquiry by Mr. Halbert, it was noted by Mr. Valyo that the cost of a stop sign is approximately \$100.00.

Building & Permitting

Mr. Booz presented the highlights of the Building & Permitting report, including a new business, Ole Mexican Foods @ 2562 Blvd. of Generals.

It was also mentioned by Mr. Booz that a property on Egypt Road (behind the Firehouse) has been cited five (5) times for trash, etc. and that District Justic Alfarano has issued the homeowner a \$5,000.00 fine for property violations.

Parks & Recreation

The Parks & Recreation report of programs and events was presented and highlighted by Mr. Dzedzy who gave thanks to all that assisted in the Tree Lighting event, especially the NASD choir that did an "awesome job."

Jeffersonville Golf Club

Mr. Housley presented the monthly golf report on the revenue and rounds of the course and the revenue and expenses of The Burgess and The Paddock. Per Mr. Housley, in 2026 the golf revenue was \$3.3M and food/beverage revenue was \$1.981M.

It was also mentioned by Mr. Housley that the Golf Association of Philadelphia will be holding a tournament at Jeffersonville Golf Club this year, marking the first time in its 143 years of existence that the Association will conduct the tourney at a public golf course.

**Engineers:
Sanitary Sewer**

The highlights of the monthly Sanitary report as prepared by Mr. Figaniak were presented by him.

In response to an inquiry by Mr. Smock about possible road closures when the Whitehall Road Pump Station is relocated, Mr. Figaniak noted that minimal impact should be felt and no road closures needed.

Township

The Engineer's Report for Gilmore & Associates was prepared and presented by Mr. Brown who mentioned that the pavilion at the Norriton Dog Park was installed in December.

An update to other projects was provided by Mr. Brown who noted that a design plan for the Centennial Park Restroom Project is in the works, that the Streambank Restoration Project also at Centennial Park is completed, and that he reviewed the turning template for Mian Street & School Lane.

The Committee reports were approved by motion of Mr. Halbert seconded by Mr. Smock and unanimously agreed by the Board.

Commissioners' Comments

No comments were made by Ms. Pavone, Mr. Smock, and Mr. Miller.

Mr. Halbert mentioned that he is looking forward to getting to the Planning Commission meeting at the end of this month.

It was announced by Ms. Milazzo that the Silver Circle is meeting next week for bingo and a presentation by the police on scams.

Public Comment

No public comments were made in person; however, two (2) were submitted online. Mr. Bobst read the comments in their entirety. Thereafter, Ms. Milazzo read a prepared response to the online comment made by Aurora Stutski. There being no further public comments offered, that portion of the meeting was closed upon motion of Mr. Miller and seconded by Mr. Smock.

Discussion Items

A discussion was had on the proposed Styrofoam Product Regulation wherein Mr. Bobst noted that there is an approximately \$100.00 difference per 1,000 units between Styrofoam and other material to-go containers, and that the largest business in the Township utilizing Styrofoam containers is Chick-fil-A. Mr. Miller commented that the intent of the proposed Styrofoam Ordinance is not to be punitive and Ms. Milazzo added that she feels satisfied that the businesses in the Township will not be penalized. Mr. Halbert questions the timing of the enactment of the Ordinance on April 22nd and that giving more time to the businesses might be beneficial and less impactful. According to Mr. Kilkenney, Upper Merion did not have an issue with the adoption of such an ordinance and it "hasn't been a big deal."

New Business

After conversation and direction by Mr. Kilkenney regarding the Planning Commission's review of the proposed Ordinance, upon motion of Mr. Miller, seconded by Mr. Smock and unanimously agreed, the Board tabled the adoption of the Significant Tobacco Retailers Ordinance No. 2025-781.

Upon motion of Mr. Halbert, seconded by Mr. Smock and unanimously agreed, the Board readopted Resolution #25-1738 regarding a hiring freeze.

Upon motion of Mr. Halbert, seconded by Ms. Pavone and unanimously agreed, the Board adopted Resolution #26-1746 Amending Fee Schedule (copy attached).

Upon motion of Ms. Pavone, seconded by Mr. Smock and unanimously agreed, the Board adopted Resolution #26-1747 Rules of Decorum for Public Meetings (copy attached).

Upon motion of Mr. Halbert, seconded by Mr. Miller and unanimously agreed, the Board authorized execution of Settlement of Tax Assessment Appeal of 1400 S. Trooper Road.

Upon motion of Mr. Miller, seconded by Mr. Smock and unanimously agreed, the Board authorized staff to advertise for the demolition of the property at 82 W. Indian Lane.

Upon motion of Mr. Halbert, seconded by Ms. Pavone and unanimously agreed, the Board authorized staff to advertise Ordinance No. 2026-783 for Styrofoam Product Regulations.

Upon motion of Mr. Miller, seconded by Ms. Pavone and unanimously agreed, the Board appointed members to Township Boards and Commissions as reflected on the attached list. (copy attached).

Upon motion of Mr. Halbert, seconded by Mr. Smock and unanimously agreed, the Board awarded funding from the Opioid Settlement to Expressive Path in the amount of \$10,000.00 in 2026, \$10,000.00 in 2027 and \$10,000.00 in 2028 for a total of \$30,000.00.

Schedule of Meetings

Mr. Bobst announced the upcoming meetings as follows: Environmental Advisory Council - February 4th @ 7:00pm; Recreation Committee - January 14th @ 7:00pm; Planning Commission - January 26th @ 7:00pm; Arts & Culture Commission - January 21st@ 6:30pm; Zoning Hearing Board - None; Human Relations Commission - January 22nd @ 7:00pm; and Reorganization of the Board - January 5, 2026 @ 6:45pm. It was added by Mr. Bobst that Ms. Milazzo will hold a food collection on February 21st from 10:00am-2:00pm at the Township building.

Adjournment

There being no further business, at 8:15pm, upon motion of Mr. Miller and seconded by Mr. Smock, the public meeting was adjourned.

Kathy Frederick
Assistant Secretary