

February 8, 2022

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:00 PM on the above date by President Smock. Commissioners Eckles, Milazzo, Pavone and Miller were also in attendance, as were: Jason Bobst; Sean Kilkenny, Esquire; Kathy Frederick; Michael Kelly; Donna Horn; Michael Valyo; Jon Dzedzy; and Ed Brown. After the pledge of allegiance was recited, the meeting proceeded.

**Presentation** Dave Gibbon, a civil engineer working on the parking lot expansion project at Globus Medical appeared before the Board and stated that the expansion would take the current lot from 214 spaces to 299 spaces. According to Mr. Gibbon, he received our engineer's review letter and the minor comments and cleanup issues can be achieved. Mr. Gibbon commented that he is here seeking a waiver of land development since there is no construction involved, just parking lot expansion. Mr. Brown added that storm water design is included and he is good with the plans. In response to an inquiry by Mr. Smock regarding runoff concerns, Mr. Gibbon mentioned that an infiltration system has been included and that he is very confident that the storm water system will operate fully. Regarding questions from the Board about the need and makeup of the parking lot, Mr. Gibbons stated that the parking lot will be used for passenger cars only, not commercial vehicles, and the need is present due to the expansion of the orthotics division and auditorium usage evolving over the next 3 years. Mr. Gibbons added that the property is allowed 81% impervious coverage and that even with this plan, it will be at 50%.

**Minutes Approval** Upon motion of Ms. Milazzo, seconded by Ms. Eckles and unanimously passed by the Board were the minutes of its reorganization meeting and work session of January 3, 2022 and regular meeting of January 11, 2022.

**Report of Bills Approval of checks** Ms. Horn read the Finance Committee Report and requested approval of: General Fund and Golf Club payroll checks in the amount of \$14,871.64; payroll vouchers in the amount of \$288,509.19; and the Payment Approval Report of \$441,835.26. Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously approved was the aforementioned finance report.

**Committee Reports: Admin & Finance** Mr. Bobst highlighted the agenda items under New Business and added that he wanted to bring the Board up to speed on the condemnation of the barn at the Jeffersonville Golf Club. As such, Mr. Bobst mentioned that we received two (2) quotes for demo of the building and is waiting a third, but that one received was for \$98,000.00 not including asbestos remediation. In that regard, Eagle Indus. Hygiene Assoc. reported that approximately 5,100 sq. ft of asbestos needs to be removed, mostly from tile in the lower level. The next steps, per Mr. Bobst, will be relocation of electric to the chemical shed, relocation of the pro shop to the radio station building, and perhaps portable bathrooms brought in.

Treasurer Horn did not present her report at the meeting; however, she has submitted her summary which shows cash balances in the various funds as follows:

	<u>December 31<sup>st</sup></u>	<u>January 31<sup>st</sup></u>
General Fund	10,485,790.53	10,005,995.83
PLGIT 10105000	75,308.24	66,216.00
PLGIT CD - SEWER	1,497,716.23	1,497,731.32
Golf Fund	181,503.85	73,714.98
Escrow Fund	478,233.66	478,274.25
Sinking Fund	4,187.56	4,187.60
Liquid Fuels	319,671.91	304,276.40
Capital Reserve PLGIT	21,423.17	21,423.57
Capital Reserve PLIGIT PLUS	19,520.50	19,520.50
Sewer Capital Acct	3,398,848.30	3,399,132.94
WN 2020 Project Fund	142,996.62	143,008.76
Vehicle Replacement Fund	674,403.68	674,460.94
Police Pension Citizens	206,069.89	216,313.40
Non-Uniform Pension Citizens	9,842.55	10,492.02
Grants, DUI	0.00	0.00
Grants, Misc.	355,794.58	355,805.04
Traffic Impact Fee	393,802.30	393,835.74

**Public Safety** Chief Kelly highlighted the monthly public safety report and statistics on citations, arrests, calls, etc.

Chief Kelly added that he is happy to announce that Corporal Armstrong has returned to work after shoulder surgery and Officer Marano has returned to duty after a gunshot wound.

**Public Works & Planning** The highlights of the Public Works & Planning report were presented by Mr. Valyo. In response to an inquiry by Mr. Miller about chipping, Mr. Valyo stated that the chips went to Soil Rich and Brush Good for recycling

**Building & Permitting** Mr. Booz presented the highlights of his Building & Permitting report. It was also mentioned by Mr. Booz that we are going digital with plan reviews by utilizing "Blue Beam" software to electronically process .pdf plan files and make notes thereon via a 55" electronic table, also trying to eliminate as much paper as possible.

**Recreation** The Recreation report was prepared and highlighted by Mr. Dzedzy who mentioned that the Silver Circle would be meeting tomorrow from 1-3 for bingo.

Mr. Dzedzy also mentioned that trips will be resuming in the spring, with a complete listing of same on the website, and that upcoming events include the annual Easter Egg Hunt on April 16<sup>th</sup> @ 10:00 AM at the Jeffersonville Fire Co. with more details to follow.

**Jeffersonville  
Golf Club**

Mr. Bobst presented the monthly golf report of the revenue and rounds numbers and mentioned that, due to weather, the course was open for first 6 days of the year/month, but was closed for the rest of the month. Per Mr. Bobst, our budget was built to reflect that since we create enough buffer in the budget. In response to a question of why we show gross numbers instead of net numbers, Mr. Bobst explained that the report is created the first day of the month, but bank reconciliations need to be done thereafter on the expense side. Moving forward we will generate a quarterly report of net expenses to you can see where we are at. According to Mr. Bobst, on paper we are operating in a deficit, but the cash left over from 2021 is used to cover first few months of next year until the course gets up and going since there is no comingling of golf and general funds.

**Sanitary Sewer**

In the absence of Mr. Figaniak, the highlights of the monthly Sanitary report were given by Mr. Brown who added that work is being done on the annual Chapter 94 report.

**Engineer**

The Engineer's Report of Gilmore & Associates was prepared and highlighted by Mr. Brown who mentioned that they are coordinating with the VA and SEPTA on the bus stop location. In response to an inquiry by Mr. Smock, Mr. Brown mentioned that it is important to get the bus stop to the building as close as possible and that it has to be ADA compliant to meet standards and slope.

**Commissioners'  
Comments**

The Committee reports were approved by motion of Ms. Eckles, seconded by Mr. Miller and unanimously agreed by the Board.

Mr. Smock acknowledge Ms. Milazzo and Ms. Pavone for their efforts in "pounding the pavement" to get businesses to apply for the Township's grant funds through the American Rescue Plan.

Ms. Pavone added that positive feedback on the Police Blotter has been received.

Mr. Miller commented that he caught COVID over the winter and he urged all not to wear cloth masks as they are not as protective as surgical masks, be considerate and stay well.

**Public Comment**

A reiteration of the rules of Public Comment was made by Mr. Smock who added interaction is not required, but "we are listening". Per Mr. Bobst, no written public comments were received prior to the meeting.

L. James Watters, III of 1 E. Indian Lane began by handing out an article blaming the DEP for storm damages and stating that East Norriton can't be held responsible for same. Per Mr. Watters, he has an appointment scheduled with Congressman Cappelletti to find out what they are

going to do to fix the flooding problem. Mr. Watters concluded by stating that "it is good to have the bridge open".

James Marchese, 261 Shirley Lane, again voiced his sentiment of last month's meeting that the proposed cell tower will have a negative effect on his property value at 100 N. Trooper Road, as well as the values of property owners in Lower Providence. Mr. Marchese invited the Board member to "come by and look" at the property and mentioned that this is a case of the quintessential "not in my backyard" scenario. Mr. Miller asked to have the email address of Mr. Marchese so that he could view the property, and Mr. Smock added that he was already out to the property and he commented "I think that it is important to educate ourselves".

There being no further public comment, that portion of the meeting was closed upon motion of Mr. Miller and seconded by Ms. Milazzo.

**New Business**

Upon motion of Ms. Milazzo, seconded by Ms. Pavone and unanimously agreed, the Board adopted Resolution #22-1684 Granting Conditional Land Development Waiver Request of Globus Medical (copy attached).

Upon motion of Mr. Miller, seconded by Ms. Eckles and unanimously agreed, the Board adopted Resolution #21-1680 Designating Depositories of the Township Tax Collector (copy attached).

Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed, the Board awarded grants from the Township's American Rescue Plan funds as follows: non-profit public service support grants to Kind Hearts, Norriton Little League and Cribs for Kids; and small business recovery grants to Shreederham LLC, Bove Family Chiropractic, R.J. Curley, Jr., Inc., Valley Forge Childrens Academy, Ultimate Image Salon & Spa, Penny's by Plaza Flowers, Car Care Center, Funtastic Day Care, Advance Stamp & Sign, Class 1 Child Care, William Frank Hair Design, Amedeo's Catering and Amedeo's Too.

Upon motion of Mr. Miller, seconded by Mr. Smock and unanimously agreed, the Board adopted PEMA Resolution - Designation of Agent for Hazard Mitigation Grant by naming Mr. Valyo as Agent to communicate with PEMA.

Upon motion of Mr. Miller, with thanks for their service, seconded by Ms. Milazzo and unanimously agreed, the Board accepted the resignations of Ben Ratkiewicz and Lynda Waltman from the Human Relations Commission.

Upon motion of Ms. Milazzo, seconded by Mr. Miller and unanimously agreed, the Board appointed Avery Manning to the Human Relations Commission.

**Schedule of Meetings**

It was announced by Mr. Bobst that upcoming meetings are scheduled as follows:

- Environmental Advisory Council - March 2;
- Recreation Committee - February 9;
- Planning Commission - February 21;
- Zoning Hearing Board - February 15 - Variances for permitted use @ 2400 W. Main Street (Tower Co.) continued from January 19;
- Human Relations Commission - February 24; and
- West Norriton Academy - March 9

**Adjournment**

There being no further business, at 7:50 PM, on motion of Mr. Miller and seconded by Ms. Eckles, the public meeting was adjourned.

Kathy Frederick  
Assistant Secretary