

April 12,2022

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:00 PM on the above date by President Smock. Commissioners Eckles, Milazzo, Pavone and Miller were also in attendance, as were: Jason Bobst; Sean Kilkenny, Esquire; Kathy Frederick; Michael Kelly; Donna Horn; Michael Valyo; Allan Booz; Jon Dzedzy; Michael Housley; T.J. Figaniak; and Erik Garton. After the pledge of allegiance was recited, the meeting proceeded.

**Minutes
Approval**

Upon motion of Ms. Eckles, seconded by Mr. Miller and unanimously passed by the Board were the minutes of its work session of March 1, 2022 and regular meeting of March 8, 2022.

**Report of Bills
Approval of
checks**

Ms. Horn read the Finance Committee Report and requested approval of: General Fund and Golf Club payroll checks in the amount of \$19,378.74; payroll vouchers in the amount of \$344,008.30; and the Payment Approval Report of \$803,691.17. Upon motion of Mr. Miller, seconded by Ms. Pavone and unanimously approved was the aforementioned finance report.

**Committee
Reports:
Admin & Finance**

Mr. Bobst highlighted the agenda items under New Business and added that, with regard to the status of the cell tower at JGC, Tower Co. withdrew its application to the Zoning Hearing Board and is working on a new, smaller location for the tower at Option C on the original map. Based on the feedback received, there seems to be some consensus to move forward. According to Mr. Bobst, the next step is to work with the residents by putting up a balloon or a boom for their visualization of the tower location and height, and if the residents do not object, then perhaps we will proceed from there.

Also, it was added by Mr. Bobst added that representatives from the Department of Health and Human Services and the Norristown State Hospital will make a presentation on the design process and construction of the new Forensic Facility at the Norristown State Hospital on May 3rd @ 7:00 at the Board's work session.

Treasurer Horn did not present her report at the meeting; however, she has submitted her summary which shows cash balances in the various funds as follows:

	<u>February 28th</u>	<u>March 31st</u>
General Fund	10,386,795.04	10,646,833.37
PLGIT 10105000	56,027.86	37,397.15
PLGIT CD - SEWER	1,497,744.05	1,497,789.37
Golf Fund	(37,805.79)	(60,320.59)
Escrow Fund	478,811.02	475,210.98
Sinking Fund	4,187.63	4,187.68
Liquid Fuels	272,347.69	652,409.26
Capital Reserve PLGIT	21,423.91	21,425.58
Capital Reserve PLIGIT PLUS	19,520.50	19,520.50
Sewer Capital Acct	3,399,390.00	3,399,674.78

WN 2020 Project Fund	143,019.73	2.74
Vehicle Replacement Fund	674,512.66	669,870.17
Police Pension Citizens	225,905.75	235,016.15
Non-Uniform Pension Citizens	11,141.37	11,824.00
Grants, DUI	0.00	0.00
Grants, Misc.	405,365.14	289,909.90
Traffic Impact Fee	393,865.94	393,899.38

Public Safety

Chief Kelly highlighted the monthly public safety report and statistics on citations, arrests, accidents, calls, etc.

With regard to the police blotter, it was mentioned by Chief Kelly that approximately 3 hours a week are dedicated to updating the blotter. In response to an inquiry by Ms. Pavone on the disparity of the number of calls received as indicated on the blotter and as reported in his report, Chief Kelly stated that they received many more calls than what appear on the blotter as the blotter is just a sampling and does not include overdoses, domestics and more serious activity. In response to an inquiry by Mr. Miller on the number of accidents and "hot spots" for accidents, Chief Kelly noted that Whitehall Road & Main Street and Main Street & Liberty Avenue se the most accidents, and Chief Kelly added that they report all accidents, not just "reportable accidents".

Public Works & Planning

The highlights of the Public Works & Planning report were presented by Mr. Valyo who added that the bids for the2022 Road Paving Projects are prepared and ready for advertising.

In response to inquiries by Mr. Smock and Mr. Miller regarding potholes, Mr. Valyo noted that we repair potholes on our streets, but such repairs on state roads are performed by PennDOT within a day or two of him reaching out to the proper PennDOT officials.

Building & Permitting

Mr. Booz presented the highlights of the Building & Permitting report.

Recreation

The Recreation report was prepared and highlighted by Mr. Dzedzy who mentioned the following upcoming events: annual Easter Egg Hunt on Saturday, April 16th @ 10:00 AM at the Jeffersonville Fire Co.; Little League Opening Day parade and ceremony on Saturday, April 23rd at 10:00 AM; and Community Day on Saturday, May 14th from 5:00 PM to 8:00 PM.

Jeffersonville Golf Club

Mr. Housley presented the monthly golf report of the revenue and rounds and mentioned that, due to weather, there was not much play in January and February, but that the number of rounds improved in March. With "lots of changes" going on at the course with demolition and construction, Mr. Housley thanked Mr. Bobst, Mr. Shilling

and Staff for their efforts in handling all of the changes without interrupting play. Mr. Bobst added that we are fortunate to have a top-notch course and to Messrs. Housley and Shilling's credit they have done a great job keeping things going. Mr. Bobst added that he appreciates the Board's willingness to move forward with projects at JGC. Ms. Pavone commented that she is impressed with the design. In response to an inquiry by Mr. Miller about how the course patrons are responding, Mr. Housley stated that 95% are positive and that they are excited at the changes and have been understanding in dealing with the minor inconveniences for such a great course.

Sanitary Sewer

The highlights of the monthly Sanitary report were given by Mr. Figaniak. In addition, Mr. Figaniak explained that the requested funding from the State Tribal Assistance Grant through Representative Dean's office is for the Rittenhouse Pump Station Force Main Project has to be spent for the fiscal year 2023. Also, per Mr. Figaniak, although this funding request was a quick turnaround, Mr. Bobst put out requests for letters of support and, after updating previous request numbers from 2021, he completed and submitted the application for funding. According to Mr. Figaniak, the total project cost is \$3.73M and our 20% match would be \$746,000.00 so he recommends we seek the entire amount to maximize the money we may get.

Engineer

The Engineer's Report of Gilmore & Associates was prepared and highlighted by Mr. Garton who noted that the 2022 Road Paving Projects bids will be out this week and awarded in June after the RCO review period.

Also, it was added by Mr. Garton that KCBA Architects will be putting the plans out to bid on the JGC Improvements Project.

The Committee reports were approved by motion of Ms. Eckles, seconded by Mr. Miller and unanimously agreed by the Board.

Commissioners' Comments

Mr. Smock commented that the halfway house looks great and that it is a first step in moving toward a first-class course. Ms. Pavone echoed the comments of Mr. Smock. Mr. Miller said that he is proud that we are giving away the funds received from the American Rescue Plan stating "it's a big deal and we are doing a great thing" and that he is grateful to all involved.

Public Comment

James Watters of E. Indian Lane commented that his concern remains the bridges, but that: he is pleased with the Monarch Butterfly thing that he saw; the golf course entrance and improvements are super; the I & I of Indian Creek are super; and everything is great. Mr. Watters concluded by thanking Jason for all the improvements and stated that he is really glad that all is going well.

There being no further public comment, that portion of the meeting was closed upon motion of Mr. Miller and seconded by Ms. Milazzo.

New Business

Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed, the Board adopted Resolution #22-1686 for Remote Participation at Public Meetings (copy attached).

Upon motion of Mr. Smock, seconded by Ms. Eckles and unanimously agreed, the Board adopted Resolution #22-1688 approving WRAP Grant Application for Indian Creek Restoration at Centennial Park (copy attached).

Upon motion of Mr. Miller, seconded by Ms. Pavone and unanimously agreed, the Board adopted Resolution #22-1689 Amending the Tax Certification Fee from \$5.00 to \$10.00 (copy attached).

Upon motion of Mr. Miller, seconded by Ms. Eckles and unanimously agreed, the Board awarded: non-profit grants to Jeffersonville Soccer Club and Marshal's Baseball Corp.; and a small business grant to Hometown Auto Service from the Township's American Rescue Plan funds.

Upon motion of Mr. Smock, seconded by Ms. Milazzo and unanimously agreed, the Board authorized staff to advertise bids for the 2022 Road Paving Project - Liquid Fuels Budget.

Upon motion of Mr. Miller, seconded by Ms. Eckles and unanimously agreed, the Board authorized staff to advertise bids for the 2022 Road Paving Project - Sewer.

Upon motion of Ms. Pavone, seconded by Mr. Miller and unanimously agreed, the Board appointed Rochelle Wilson to the Human Relations Commission.

Upon motion of Mr. Miller, seconded by Ms. Eckles and unanimously approved, the Board moved to take action on PECO natural gas rate increase.

Upon motion of Mr. Miller, seconded by Ms. Pavone and unanimously agreed, the Board authorized staff to apply to State and Tribal Assistance Grant (STAG) for the Rittenhouse Pump Station Force Main Replacement Project. Mr. Bobst noted that Representative Dean put out a request for projects and we are seeking her support. The grant has a 20% match and we have \$1.5M from the Rettew litigation funds set aside for this project.

Schedule of Meetings

It was announced by Mr. Bobst that upcoming meetings are scheduled as follows:

Environmental Advisory Council - May 4th @ 7:00 PM;

- *West Norriton Academy - April 13th @ 6:30 PM;*
- *Planning Commission - April 18th @ 7:00 PM;*
- *Zoning Hearing Board - None; and*
- *Human Relations Commission - April 28th @ 7:00 PM.*

Adjournment

There being no further business, at 7:40 PM, on motion of Mr. Miller and seconded by Ms. Milazzo, the public meeting was adjourned.

*Kathy Frederick
Assistant Secretary*