

July 12, 2022

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:00 PM on the above date by President Smock. Commissioners Eckles, Milazzo, Pavone and Miller were also in attendance, as were: Jason Bobst; Sean Kilkenny, Esquire; Kathy Frederick; Michael Kelly; Stephen Morris; Donna Horn; Michael Valyo; Allan Booz; Jon Dzedzy; T.J. Figaniak; and Ed Brown. After the pledge of allegiance was recited, the meeting proceeded.

Minutes Approval Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously passed by the Board were the Minutes of its work session of June 7, 2022 and regular meeting of June 14, 2022.

Report of Bills Approval of checks Ms. Horn read the Finance Committee Report and requested approval of: General Fund and Golf Club payroll checks in the amount of \$46,606.57; payroll vouchers in the amount of \$473,337.12; and the Payment Approval Report of \$553,694.13. Upon motion of Ms. Eckles, seconded by Ms. Milazzo and unanimously approved was the aforementioned finance report.

Committee Reports: Admin & Finance Mr. Bobst highlighted the agenda items under New Business and added that on 6/10 the Township hosted a meeting with the DEP and PennDOT, coordinated by Representatives Bradford and Webster, regarding flooding at the Stony Creek. At that meeting it was determined that PennDOT is responsible for 50' North and South of the Stony Creek Bridge. According to Mr. Bobst, sediment and debris were cleaned out of the creek which opened the flow channel, but that the long-term issue is the streambank through the development. Mr. Bobst mentioned that the Township engineer will come up with a plan for addressing this issue with no budget impact for engineering fees. Also, per Mr. Bobst, the Township agreed to work with East Norriton Township, with the assistance of Mr. Kilkenny, to get rid of mulch, debris, etc. from the streambank.

Treasurer Horn did not present her report at the meeting; however, she has submitted her summary which shows cash balances in the various funds as follows:

	<u>May 31st</u>	<u>June 30th</u>
General Fund	14,054,904.41	12,690,691.71
PLGIT 10105000	19,521.80	76,693.02
PLGIT CD - SEWER	1,498,420.22	1,499,442.62
Golf Fund	(113,333.42)	(113,307.79)
Escrow Fund	476,425.95	460,808.65
Sinking Fund	4,187.82	4,187.88
Liquid Fuels	634,341.09	615,339.52
Capital Reserve PLGIT	21,440.21	21,456.36
Capital Reserve PLIGIT PLUS	19,673.39	19,673.39
Sewer Capital Acct	3,400,515.46	3,401,204.09
WN 2020 Project Fund	2.74	2.74
Vehicle Replacement Fund	628,573.69	628,702.80
Police Pension Citizens	13,755.42	23,297.45

Non-Uniform Pension Citizens	11,557.08	12,306.94
Grants, DUI	0.00	0.00
Grants, Misc.	3,121.25	3,123.33
Traffic Impact Fee	393,998.10	394,079.04

Public Safety Chief Kelly highlighted the monthly public safety report and statistics on citations, arrests, accidents, calls, etc. It was added by Chief Kelly that Deputy Chief Morris completed his FBI training at Quantico and has returned to his position at the Township. A round of applause was given to Deputy Chief Morris.

Public Works & Planning The highlights of the Public Works & Planning report were presented by Mr. Valyo.

Mr. Smock commented that there is a pothole on Ardin Drive @ Burnside Avenue that needs to be repaired.

Building & Permitting Mr. Booz presented the highlights of the Building & Permitting report and added that high grass issues are abundant. In response to an inquiry on that issue by Mr. Miller, Mr. Booz commented that the height threshold for high grass is over 8" and that violations involve a 3-step process: the placement of a door hanger on the property; sending a violation letter; and finally issuing a citation.

Recreation The Recreation report was prepared and highlighted by Mr. Dzedzy who mentioned upcoming events, including the Silver Circle luncheon tomorrow, summer camp beginning on 6/27 with 140 campers, and family movie night on 8/7 at Padden Park.

Jeffersonville Golf Club Mr. Bobst presented the monthly golf report of the revenue and rounds and noted that the report now includes food and beverage revenue and expenses from The Paddock (the halfway house). It was mentioned by Mr. Bobst that he is pretty happy with profits from The Paddock and that we are tweaking some prices.

Also, Mr. Bobst outlined the financing schedule for the Jeffersonville Golf Club Banquet Facilities Project.

Sanitary Sewer The highlights of the monthly Sanitary report were given by Mr. Figaniak who mentioned the motion to approve NMWA's Resolution on the agenda regarding its industrial pre-treatment program.

Engineer The Engineer's Report of Gilmore & Associates was highlighted by Mr. Brown who mentioned that pre-bid meetings for the Jeffersonville Golf Club Banquet Facilities Project were held on 5/17 and today (6/14). In response to an inquiry by Ms. Eckles, Mr. Brown advised that approximately 20 bidders attended the pre-bid meeting. Mr. Brown added that work was completed on the SEPTA bus stop at the VA clinic facility.

Also, it was explained by Mr. Brown that the change order on the Whitehall Road & Marshall Street Signal Modernization Project was due to the relocation of a storm sewer around a gas line that was not in the right location. In response to an inquiry by Ms. Eckles as the party at fault, Mr. Brown stated that PA One Call gives an "as built" plan of the gas lines, but when it was dug up it was shallower than noted. Mr. Smock inquired about traffic management at that intersection during construction and Mr. Brown replied that Flagger Force is managing traffic flow at that rough intersection. Mr. Eckles commented and all agreed that traffic has been held up for a long time at that intersection.

In addition, as regards the awarding of the bid for the Road Paving Project - Budget, Mr. Brown commented that DiRocco Brothers was the low bidder; however, despite several attempts, they did not respond to a questionnaire regarding its apprenticeship program so they bid went to the next lowest bidder. According to Mr. Kilkenney, a contention was raised by the Operating Engineers Union regarding DelVal Paving, part of the Eastern Class A, but the issue was examined and found to comply.

Finally, regarding the status of the TowerCo's proposal for a cell tower at the golf course, an alternate location to an area behind the dumpster's (Location C on the map) was selected, which location would be 750' from the nearest residence and 400' from the clubhouse. For visual reference, TowerCo is to raise a balloon to depict the height and location. It was suggested by Mr. Bobst that we present the residents along Rose and Lawn Avenues with photos of the new location. In response to inquiries by the Board, it was stated by Mr. Bobst that the new pad for the pole would be reduced from 75'x75' to 50'x50', that the photos presented will be actual pictures of the proposed pole and that no view of the pole will be had from the new banquet facility. Mr. Smock concluded by saying that is a "good, remote spot" and it is prudent to share the information with the residents.

The Committee reports were approved by motion of Ms. Milazzo, seconded by Ms. Eckles and unanimously agreed by the Board.

**Commissioners'
Comments**

Mr. Smock inquired about the feedback received on the proposed plastic bag ban.

It was mentioned by Ms. Pavone that the Parks & Recreation mailer has not been sent out since COVID and she inquired about having residents sign up for a newsletter. Mr. Bobst mentioned that he could put a link on the website for that purpose and he added that the new sewer billing format also gives us the opportunity to notify recipients of such things. Suggestions for sending out notification of a newsletter via mailer, postcard, flyer, QR Code, etc. were

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all made by the Board members.

It was announced by Mr. Bobst that 100% pure, raw honey harvested from the Jeffersonville Golf Club is ready and available for purchase at the Township building for \$12.00 a jar. Mr. Bobst added that the spring honey is light and the fall honey is dark.

Public Comment

Patrick Druhan of 229 Centre Avenue identified himself as a Centre Avenue Condo Association board member and advised the Board of issues with an investor group with 9-10 LLC's established that has bought up many units in their complex. According to Mr. Druhan, many problems have arisen in the complex, such as not obtaining permits, flooding and deteriorating condition of the units, among other things, and he is seeking the Board's assistance to work with the Association to address the issues. Mr. Bobst mentioned that a change of tenants triggers an inspection from the Township so records should be examined and inspections conducted. It was suggested by the Board that the Condo Association share information of its meetings with the Board and perhaps set up a task force to address the issues.

Marion Brown of 2009 Clearview Avenue expressed her appreciation to Mr. Valyo and others for getting the storm drain fixed and repaving of the roadway and stated that "it's nice to give appreciation other than complaints."

James Watters of 1 E. Indian Lane commented on FEMA's refusal to communicate with homeowners along the river. Mr. Miller read the email of Mr. Watters commenting on the flooding and Schuylkill River watershed.

There being no further public comment, that portion of the meeting was closed upon motion of Mr. Miller and seconded by Ms. Milazzo.

New Business

Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed, the Board awarded the bid for the 2022 Road Paving Project - Budget with Alternatives to Glasgow Inc. in the amount of \$326,579.92.

Upon motion of Ms. Milazzo, seconded by Ms. Eckles and unanimously agreed, the Board awarded the bid for the 2022 Road Paving Project - Sewer to Delaware Valley Paving in the amount of \$322,724.57.

Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed, the Board approved Norristown Municipal Waste Authority's Resolution 2022-05 Amending local Limits Set Forth in its Rates, Rules and Regulations.

Upon motion of Mr. Miller, seconded by Ms. Pavone and unanimously agreed, the Board authorized execution of a

Proclamation recognizing June 19th at National Freedom Day (Juneteenth).

Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed, the Board authorized an RFP for janitorial services of Township buildings, including the golf course.

Upon nomination and motion of Mr. Smock, seconded by Ms. Eckles and unanimously agreed, the Board appointed John Holohan to the Arts & Cultural Commission for a term of 3 years.

Schedule of Meetings

It was announced by Mr. Bobst that upcoming meetings are scheduled as follows:

- Environmental Advisory Council - July 6th @ 7:00 PM;*
- West Norriton Academy - July 13th @ 6:30 PM;*
- Recreation Committee - June 15th @ 7:00 PM;*
- Planning Commission - None;*
- Zoning Hearing Board - None; and*
- Human Relations Commission - June 23rd @ 7:00 PM*

Adjournment

There being no further business, at 7:58 PM, on motion of Mr. Smock and seconded by Mr. Miller, the public meeting was adjourned.

*Kathy Frederick
Assistant Secretary*