

July 11, 2023

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:00 PM on the above date by President Smock. Commissioners Eckles, Milazzo, Pavone and Miller were in attendance. Also, in attendance were: Jason Bobst; Sean Kilkenny, Esquire; Kathy Frederick; Michael Kelly; Stephen Morris; Michael Valyo; Stephanie DiNolfi; Allan Booz; Michael Housley; T.J. Figaniak; and Ed Brown. After the pledge of allegiance was recited, the meeting proceeded.

Presentations Edward Hughes, Esquire, counsel for the owners of TLC, Prelim/Final LD Approval - TLC appeared before the Board and stated that his clients were in agreement and will comply with the terms/conditions of the Preliminary/Final Land Development Approval. Mr. Bobst noted that TLC went to the Planning Commission last month and received approval. Mr. Kilkenny added that there are no problems with the waiver requests. In response to an inquiry by Commissioner Miller regarding the presence of staff at the facility for traffic control, TLC confirmed that one of the 2-3 persons crew on at all times will be there to serve in that capacity. It was suggested by Mr. Valyo that language be added that if traffic becomes an issue that the West Norriton Township Police Department can be called to close down the operation at that time. Chief Kelly noted that such traffic issues have not previously arisen with either of the other two car wash facilities in the Township.

Minutes Approval Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously approved by the Board were the Minutes of its work session of June 6, 2023 and regular meeting of June 13, 2023.

Report of Bills Approval of checks Ms. Horn read the Finance Committee Report and requested approval of: General Fund and Golf Club payroll checks in the amount of \$48,117.62; payroll vouchers in the amount of \$561,193.46; and the Payment Approval Report of \$490,753.21. Upon motion of Ms. Eckles, seconded by Mr. Miller and unanimously approved was the aforementioned finance report

Committee Reports: Admin & Finance Bd. of Commiss. Mr. Bobst highlighted the agenda items under New Business and added that July 21st is the pre-application submission date of the TASA grants, a 100% funded grant program, to be used for the proposed Forrest Avenue improvements project. According to Mr. Bobst, this project is for sidewalk and curbing, handicapped ramps, relocation of signals, and installation of storm sewers in the total amount of \$1.1M. Also, Mr. Bobst confirmed that the Owner-Occupied Housing Rehabilitation Program Grant is open and the application is up on the website. Per Mr. Bobst, this program was championed by Mr. Miller and Ms. Milazzo and is available to 30 applicants at \$10,000.00 each for a total of \$300,000.00.

Treasurer Horn did not present her report at the meeting; however, she has submitted her summary which shows cash balances in the various funds as follows:

	<u>May 31st</u>	<u>June 30th</u>
General Fund	14,297,965.45	13,659,290.13
PLGIT 10105000	14,102.47	336.36
PLGIT CD - SEWER	1,548,323.17	1,554,653.64
Golf Fund	(20,481.06)	31,682.99
Escrow Fund	506,473.47	507,451.73
Sinking Fund	4,188.65	4,188.72
Liquid Fuels	551,201.78	547,284.00
Capital Reserve PLGIT	22,170.24	22,261.82
Capital Reserve PLIGIT PLUS	19,673.39	19,673.39
Sewer Capital Acct	3,354,732.70	3,361,212.39
WN 2020 Project Fund	2.76	2.77
Vehicle Replacement Fund	459,905.66	596,019.96
Police Pension Citizens	130,688.93	130,941.36
Non-Uniform Pension Citizens	10,214.39	10,234.12
Grants, DUI	0.00	0.00
Grants, Misc.	791,220.15	792,748.40
Traffic Impact Fee	378,676.91	379,408.33

Public Safety

Chief Kelly highlighted the monthly public safety report and statistics on citations, arrests, accidents, calls, etc. Mention was also made by Chief Kelly the upcoming National Night Out event and written test for Sergeant position.

In response to an inquiry by Mr. Smock regarding recent July 4th fireworks, Chief Kelly stated that there were no complaints received from residents. Also, in response to Mr. Miller's question about parking on Forrest Avenue, Chief Kelly commented that only one recent complaint was received.

Public Works & Planning

The highlights of the Public Works & Planning report were presented by Mr. Valyo.

Mr. Valyo announced that the first phase of the 2023 paving project begins tomorrow and that phase 2 should begin at the end of the month.

In response to a comment by Ms. Eckles regarding the bridge on Whitehall Road, Mr. Valyo noted that the bridge has been cleaned up and it looks good. In response to Mr. Smock's question as to any rainfall issues over the weekend, Mr. Valyo stated that no calls were received.

Also, Mr. Valyo updated the Board on the intersection work @ Marshall Street & Whitehall Road by stating that we are waiting on crossing timers and that signal testing is scheduled for July 25th. Mr. Valyo reminded all that the intersection is a 4-way "No Turn on Red".

Building & Permitting

Mr. Booz presented the highlights of his Building & Permitting report including, but not limited to, permits, property maintenance, inspections, etc. In response to an inquiry by Mr. Smock regarding property maintenance issues, Mr. Booz replied that high grass and weeds are among the most frequently reported.

Also, Mr. Booz stated that the banquet facilities project at the Jeffersonville Golf Club is progressing.

Parks & Recreation

In the absence of Mr. Dzedzy, the Parks & Recreation report was presented by Ms. DiNolfi who acknowledged the recent end-of-season picnic of the Silver Circle at Jefferson Fire Company, and the upcoming movie night on August 26th at Padden Park with a showing of "Mario Brothers". Also, Ms. DiNolfi announced that discounted theme park tickets are available for sale at the Township building.

Jeffersonville Golf Club

Mr. Housley presented the monthly and quarterly golf report of the revenue and rounds of the course and the revenue and expenses of The Paddock, including comparing the numbers to the same period in 2022. According to Mr. Housley, it has been a busy 2nd quarter at the club stating "it has never been better". In response to an inquiry by Mr. Miller regarding the sale of merchandise benefitting the NASD student co-op program, Mr. Housley stated that all merchandise sold out in 2 days and the program begins in mid-September.

Mr. Bobst added that the new banquet facility is "taking shape" and that the roof is being installed this week and that waterproofing of the facility is scheduled for the end of the month.

Sanitary Sewer

The highlights of the monthly Sanitary report were given by Mr. Figaniak. Regarding the Act 537 Plan, Mr. Figaniak noted that he would present a Resolution for adoption in August and submit the Plan to the DEP thereafter.

Also, Mr. Figaniak mentioned that the Township is bringing the sewer staff internally.

Engineer

The Engineer's Report of Gilmore & Associates was prepared and highlighted by Mr. Brown who mentioned that the plans for the Dog Park have been submitted to the DEP.

It was added by Mr. Brown that we have been in communication with the NASD for a meeting regarding the stormwater issues at Centre Avenue and that NASD seems to be on board as they reached out to us.

The Committee reports were approved by motion of Ms. Milazzo, seconded by Ms. Eckles and unanimously agreed by the Board.

**Commissioners'
Comments**

Mr. Smock announced that a \$42.00 discount was given to each residence in the Township from COVID funds received and that such discount is reflected on the recent billing.

Ms. Milazzo thanked Ms. DiNolfi for the report on the Silver Circle picnic and noted that previously 8-10 members attended events, but 30 came to the picnic.

Per Ms. Eckles, the West Norriton Housing Initiative, a new ad hoc committee, is being finalized for the purpose of creating transitional housing in West Norriton and to work with builders to construct low-cost housing. Ms. Eckles noted that the members of the committee include herself, Joan Wurzel (chairman), Jason Bobst, Dwayne Mosier, Mike Hayes and Anne Pavone. According to Ms. Eckles, the committee has much work to do, but the #1 priority is funding as start-up costs are estimated at \$1M

Ms. Pavone commented that she met with a council person in Phoenixville about its HRC working together with our HRC and that East Norriton's HRC will be working with ours on July 20th.

Mr. Miller commented that he is happy about the sewer bill discount.

Public Comment

L. James Watters, III., 1 E. Indian Lane, mentioned that he would like to be involved with entertainment at the JGC banquet facility when completed. Mr. Watters expressed his pleasure with the opening of the Marshall Street/Whitehall Road intersection and the work at the Whitehall Road bridge. Also, according to Mr. Watters, he is badgering the NASD Board about non-taxed properties, and that watershed work needs to be done.

Phillip Ashby of 218 Stonybrook addressed the Board and handed out drawings of plans he developed to address the Kepner Creek issues. Mr. Ashby stated that there has been "significant improvement" in the creek, but that water still pools in certain areas. Mr. Smock inquired of Mr. Ashby if he had contacted East Norriton, to which Mr. Ashby replied "no". Per Mr. Ashby, he was in contact with Representative Bradford's office and was advised that both East Norriton and West Norriton are satisfied with the work done by PennDOT. In that regard, Mr. Bobst stated that the only thing conveyed by the Township was that PennDOT had completed its work. Mr. Brown noted that the plans were developed and revised to focus more on the issues, but that to do more extensive work in the stream a permit would be needed from the DEP. Mr. Smock inquired if we could do another map of the work and Mr. Miller suggested that perhaps the Dog Park improvements would help with the issues. According to Mr. Ashby, there is upstream pooling and suggested that maybe it needs to be cleared; however, it was confirmed by Mr. Ashby that no flooding resulted

from the past weekend's rainstorms and he commented "so that was good". Mr. Bobst commented that he will look into it and Mr. Smock requested engineer Brown get in touch with Mr. Ashby.

There being no further public comment, that portion of the meeting was closed upon motion of Ms. Milazzo and seconded by Ms. Eckles.

Discussion

Mr. Miller led a discussion on potential recipients of the Commissioners' quarterly donation of \$500.00, which fund are donated from the Commissioners own coffers. According to Mr. Miller, the Commissioners have two quarters of donations to distribute, i.e., \$1,000.00 total. Ms. Milazzo suggested a donation to Martha's Choice which provides food for food insecure people and Mr. Miller suggested Mitzvah Circle as a recipient as this charitable organization is moving and needs a larger space. In that regard, a request for information on any available 20,000+ sq. ft. buildings with a loading dock was made by Mr. Miller. After discussion, the Board unanimously agreed to donate \$500.00 to Martha's Choice and \$500.00 to Mitzvah Circle.

New Business

Upon motion of Ms. Milazzo, seconded by Ms. Pavone and unanimously agreed, the Board adopted Resolution #23-1706 Granting Preliminary/Final Land Development Approval with Conditions to TLC for its property at 1956-1968 W. Main Street (copy attached).

Upon motion of Mr. Miller, seconded by Ms. Eckles and unanimously agreed, the Board adopted Ordinance No. 2023-764 Prohibiting Conversion Therapy for Minors (copy attached).

Upon motion of Mr. Smock, seconded by Ms. Eckles and unanimously agreed, the Board accepted the resignation of John Holohan from the Arts & Culture Commission.

Schedule of Meetings

Mr. Bobst mentioned the upcoming meetings, including the Planning Commission on July 17th @ 7:00 PM and the Zoning Hearing Board on July 19th @ 7:00 PM. It was added by Mr. Bobst that there will be no work session of the Board on August 1st due to National Night Out.

Adjournment

There being no further business, at 8:00 PM, on motion of Mr. Miller and seconded by Ms. Eckles, the public meeting was adjourned.

Kathy Frederick
Assistant Secretary