

September 12, 2023

The regular monthly meeting of the Board of Commissioners of West Norriton Township was convened at 7:00 PM on the above date by President Smock. Commissioners Eckles, Milazzo, Pavone and Miller were in attendance. Also, in attendance were: Jason Bobst; Sean Kilkenny, Esquire; Kathy Frederick; Michael Kelly; Stephen Morris; Donna Horn; Michael Valyo; Stephanie DiNolfi; Allan Booz; T.J. Figaniak; Erik Garton and Keillie Melchoir, Esquire. After the pledge of allegiance was recited, the meeting proceeded.

**Minutes** Upon motion of Mr. Miller, seconded by Ms. Milazzo and  
**Approval** unanimously approved by the Board were the Minutes of its regular meeting of August 8, 2023.

**Report of Bills** Ms. Horn read the Finance Committee Report and requested  
Approval of approval of: General Fund and Golf Club payroll checks in the amount of \$28,148.39; payroll vouchers in the amount of \$334,374.81; and the Payment Approval Report of \$1,181,316.90. Upon motion of Mr. Miller, seconded by Ms. Eckles and unanimously approved was the aforementioned finance report.

**Committee** Mr. Bobst highlighted the agenda items under New Business  
**Reports:** and added that Sunbeam Solar approached the Township with its "Gallons to Kilowatts Program" to install two solar  
**Admin & Finance** power electric charging stations at no cost to the  
Bd. of Commiss. Township. According to Mr. Bobst the stations would be installed at Jeffersonville Golf Club and Padden Park and would potentially generate business at those locations. In response to an inquiry by Mr. Smock, Mr. Bobst stated that the stations would service 2-10 vehicles depending on traffic. Mr. Miller commented that this would be a perfect opportunity for people to do things in the Township while their vehicles are charging. Per Mr. Bobst, he will report back with more information.

Treasurer Horn did not present her report at the meeting; however, she has submitted her summary which shows cash balances in the various funds as follows:

	<u>July 31<sup>st</sup></u>	<u>August 31<sup>st</sup></u>
General Fund	13,209,660.12	13,444,072.27
PLGIT 10105000	54,400.19	42,343.63
PLGIT CD - SEWER	1,561,138.11	1,568,009.20
Golf Fund	194,943.31	275,763.95
Escrow Fund	508,464.55	509,511.43
Sinking Fund	4,188.79	4,188.86
Liquid Fuels	531,679.32	524,243.31
Capital Reserve PLGIT	22,357.68	22,456.78
Capital Reserve PLIGIT PLUS	19,673.39	19,673.39
Sewer Capital Acct	3,367,921.00	3,374,850.23
WN 2020 Project Fund	2.78	2.79
Vehicle Replacement Fund	597,209.55	598,439.15
Police Pension Citizens	131,202.70	149,620.96
Non-Uniform Pension Citizens	10,254.55	3,189.95
Grants, DUI	0.00	0.00

Grants, Misc.	794,330.64	795,966.09
Traffic Impact Fee	380,165.59	380,948.31

**Public Safety**

Chief Kelly highlighted the monthly public safety report and statistics on citations, arrests, accidents, calls, etc.

Also, Chief Kelly provided an update on testing for the position of Sergeant and mentioned that 8 members of the Department took the test and 7 passed.

**Public Works & Planning**

The highlights of the Public Works & Planning report were presented by Mr. Valyo who added that the last branch pickup will begin on Tuesday, September 19<sup>th</sup> and that leaf pickup will begin in October.

Also, Mr. Bobst added that our state roads have required repaving due to water main & gas main breaks and that PennDOT needs to step-up and repave the roads to the previous standards. As such, Mr. Bobst, mentioned that he would like to approach our State Representatives to put pressure on PennDOT. Ms. Pavone and Ms. Milazzo agreed to help pen a letter to our State Representatives in this regard.

**Building & Permitting**

Mr. Booz presented the highlights of his Building & Permitting report including, but not limited to, permits, property maintenance, inspections, etc. It was added by Mr. Booz that two businesses began operations in the Township: Hatzel & Buehler, Inc. and Laundry Boss.

**Parks & Recreation**

The Parks & Recreation report was presented by Ms. DiNolfi who highlighted current programs, including the upcoming Fall Festival at Centennial Park on October 14<sup>th</sup> from 12:00 Noon to 5:00 PM.

It was added by Mr. Bobst that the lights for the Little League Field at Centennial Park are scheduled for delivery on September 21<sup>st</sup>.

**Jeffersonville Golf Club**

Mr. Bobst presented the monthly golf report of the revenue and rounds of the course and the revenue and expenses of The Paddock, including comparing the numbers to the same period in 2022. According to Mr. Bobst, rounds are up 2% and revenue is up 7% from 2022.

Regarding the Banquet Facilities Project, it was mentioned by Mr. Bobst that the Project is progressing and that the Executive Chef is starting this week with the development of menus and staffing, and that he hopes to have a banquet and facilities manager on staff by the end of next week.

**Sanitary Sewer**

The highlights of the monthly Sanitary report were given by Mr. Figaniak who reiterated that the last step of the Act 537 Plan was completed with its finalization and submission to the DEP.

**Engineer**

The Engineer's Report of Gilmore & Associates was prepared and highlighted by Mr. Garton who mentioned that the initial review of the submission of the Dog Park plan was received from MPDES. In response to an inquiry by Ms. Eckles, Mr. Garton explained the submission/review/approval process with MPDES as projects involving disturbing of more than 1 acre of land must go through these steps.

Also, regarding drainage issues at Center Avenue Condos, Mr. Garton noted that NASD approved the basin plans and work to move dirt and create a berm is scheduled to begin next week to direct water drainage.

Mr. Valyo added that the W. James Street curbing and inlet drain installation is working well.

The Committee reports were approved by motion of Mr. Miller, seconded by Ms. Eckles and unanimously agreed by the Board.

**Commissioners' Comments**

Mr. Smock reminded all that the Planning Commission is holding an Open House at its next meeting on September 18<sup>th</sup> to provide an opportunity for residents to add their thoughts on the 20-year comprehensive plan.

Per Mr. Miller, the JGC Banquet Facility Project is exciting and should generate revenue. Also, Mr. Miller encouraged all to get the new vaccines.

**Public Comment**

Cindy Taylor of Center Avenue Condos inquired about what the HO Assoc could do to assist with the flooding issue and Mr. Bobst replied "keep the outfalls clear". Also, in response to Ms. Taylor's inquiry about the possibility of pulling rental licenses, Mr. Bobst noted that there is a period of time given in which to address violations. Mr. Bobst added that he spoke with Joel Johnson of the Housing Association regarding HUD inspections and he is also waiting to hear from Congresswoman Dean's office with a date to meet, hopefully in the next month.

Mary Ellen Moran of 714 Port Indian Road requested that consideration be given to amber lights instead of bright white lights at Centennial Park so as not to interfere with animals, birds, bugs, etc. Also, Ms. Moran commented on the condition of Egypt Road stating that it is "a mess" and it is hard to get out onto it from Port Indian Road.

There being no further public comment, that portion of the meeting was closed upon motion of Ms. Milazzo and seconded by Mr. Miller.

**New Business**

Upon motion of Mr. Miller, seconded by Ms. Eckles and unanimously agreed, the Board authorized execution of Settlement Stipulation for Assessment Appeal for 2505 Boulevard of the Generals, which settlement results in

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approximately \$370.00 back to the Township per Mr. Bobst (copy attached).

Upon motion of Ms. Milazzo, seconded by Mr. Miller and unanimously agreed, the Board authorized execution of Settlement Stipulation for Assessment Appeal for 400 Egypt Road, which settlement results in approximately \$11,000.00 back to the landowner (copy attached). In response to an inquiry by Mr. Smock, Mr. Bobst noted that the amount of the refund would come from general funds.

Upon motion of Ms. Eckles, seconded by Ms. Milazzo and unanimously agreed, the Board adopted FY 2024 Minimum Municipal Obligation (MMO) for Pension Plans (copy attached). Mr. Bobst noted that the \$324,125.00 increase will be put into the budget.

Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed, the Board authorized staff to advertise Ordinance No. 2023-765 Amending Zoning to Create Hookah Bar Use.

Upon motion of Mr. Miller, seconded by Ms. Milazzo and unanimously agreed, the Board approved the Proposal of Center for Watershed Protection (CWP) for MS-4 & GIS consulting. According to Mr. Bobst, this will move those functions from Cedarville Engineering to the CWP, a non-profit organization, at a much-reduced cost. Mr. Miller thanked Mr. Bobst for doing the research on CWP and saving the township money.

**Schedule of Meetings**

Mr. Bobst announced the upcoming meetings, including: Environmental Advisory Council on September 6<sup>th</sup> @ 7:00 PM; Recreation Committee on September 13<sup>th</sup> @ 7:00 PM; Planning Commission Open House on September 18<sup>th</sup> from 5:30 PM to 8:30 PM to discuss the Comprehensive Plan - Township's next 20-year vision; and Arts & Culture Commission on October 18<sup>th</sup> @ 6:30; and Human Relations Commission on September 28<sup>th</sup> @ 7:00 PM.

Ms. Eckles inquired about the status of the Norristown Farm Park's parking lot expansion project. In response thereto, Mr. Bobst stated that the project died at the County level, but that he would look into the matter.

**Adjournment**

There being no further business, at 7:47 PM, on motion of Mr. Miller and seconded by Ms. Milazzo, the public meeting was adjourned.

Kathy Frederick  
Assistant Secretary