WEST NORRITON TOWNSHIP POLICE DEPARTMENT

Subject: Personal Use of Police Vehicles		Policy # 5.1.11
Accreditation N/A		
Effective Date: January 1, 2008	Revised Date:	
By Authority Of: Chief A. Dale Mabry	Signature:	

3.1.11 PERSONAL USE OF POLICE VEHICLES

A. PURPOSE

The Board of Commissioners recognizes that certain police department personnel must maintain radio communications with police headquarters, must be available for duty at any time, and be able to immediately respond to emergency and life threatening situations.

B. POLICY

West Norriton Township officially authorizes the off-duty use of township owned vehicles by certain police department personnel, incident to law enforcement functions and for minimal personal use.

C. PROCEDURES – RULES- REGULATIONS

1. The personal use of township owned vehicles by police personnel is restricted as follows:

    a. In the event an officer resides outside the stated geographic limitations, the vehicle may only be used for minimal personal use while commuting to and from police headquarters.
    b. Police department personnel who have been authorized by the Chief of Police to use a township owned vehicle to attend a school, training seminar, or other law enforcement function may use the vehicle for personal purposes, provided they are necessary and incidental to that particular function. Any and all other off-duty use of township owned vehicles must have prior approval from the Chief of Police.
    c. Members of an officer's immediate family are authorized to be passengers in a township owned vehicle, to the extent that such personal use is incidental or co-existent to official functions.
    d. Vehicles owned by West Norriton Township may only be operated by township employees.
    e. Vacation and recreational use of any township owned vehicle is prohibited.