WEST NORRITON TOWNSHIP POLICE DEPARTMENT

Subject: Narcan Administration		Policy # 5.1.46
Accreditation N/A		
Effective Date:	Revised Date:	
By Authority Of: Chief A. Dale Mabry	Signature: ADMabry	

5.1.46 NARCAN ADMINISTRATION

I. PURPOSE

The purpose of this general order is to establish guidelines governing the administration of Naloxone (a.k.a. Narcan) to opioid overdose victims by law enforcement officers. The objective is to reduce injuries and fatalities associated with opiate overdoses.

II. POLICY

It is the policy of this department that only officers who have completed department approved training in the proper administration of Naloxone shall be permitted to administer Naloxone when they encounter an apparent opioid overdose victim.

III. PROCEDURE

A. Training

1. Initial - Completion of the following department approved training programs shall be judged to meet the requirement for initial Naloxone training:

   a. Pennsylvania Department of Health approved online training through the website www.getnaloxonenow.org, and,
   b. Montgomery County Department of Public Safety PowerPoint Presentation entitled "Naloxone Medication."

2. Refresher- Law enforcement officers shall repeat the initial Naloxone training course every three (3) years in order to refresh their skills.

3. A record of an officer's initial and refresher training along with a copy of training materials shall be maintained in the department's training records. It shall be the responsibility of the officer completing the online training to print a certificate of completion and provide said certificate to the Chief of Police.

B. Kit Distribution

1. Naloxone kits shall be supplied to the department through the Montgomery County Department of Public Safety. The Chief of Police shall be responsible for obtaining the legally mandated physician approvals prior to issuing the kits to the department. A copy of the medical authorization shall be maintained by the Chief of Police.

2. Naloxone kits shall be attached to each Automated External Defibrillator (AED). To prevent degradation of the medication, the Naloxone kits should be kept in a relatively cool environment out of direct sunlight. The Naloxone kits shall not been left in patrol vehicles and shall not be exposed to extreme heat or cold for extended periods of time.

3. Officers shall be responsible for ensuring the presence of the Naloxone kit with their AED when performing their pre-shift equipment check. Naloxone kits have two cartridges. Should an officer encounter a kit with only one unexpended cartridge, the officer shall notify the department Naloxone administrator and a full kit will be added as soon as possible to supplement the single cartridge. In no case shall an unexpired unexpended cartridge be discarded without the express authorization of the department Naloxone administrator.

C. Naloxone Administration

1. When officers encounter a situation where it appears Naloxone might be beneficial, officers shall:

   a. Maintain universal precautions;
   b. Perform patient assessment;
   c. Determine unresponsiveness, assess breathing and pulse;
   d. Inquire of the subject, and anyone else present, whether Naloxone/Narcan has been administered prior to police arrival and in what amount(s), and whether the subject has ever had an adverse reaction to Naloxone/Narcan. Naloxone should not be administered to an individual who has previously had a possibly allergic reaction to the drug.
   e. Advise dispatch that the patient appears to be in a potential overdose condition, Naloxone/Narcan will be administered and Emergency Medical Services (EMS) are required.

2. Following administration of Naloxone, officers shall remain with the victim and monitor them until EMS arrives and take over care and treatment of the patient. After the initial administration of Naloxone, the administering officer should evaluate the response of the patient and if EMS has not arrived additional doses of Naloxone may be administered after three (3) minute intervals.

3. Spent Naloxone kits should be secured in a liquid/puncture proof "sharps" container and processed as biohazard evidence. Whenever feasible, the kit

shall be turned over to Emergency Medical Services (EMS) personnel for disposal through biohazard containers to which they have access.

4. At the conclusion of a Naloxone administration incident, officers shall submit an Incident Report detailing the nature of the incident, the assessment of the patient on arrival, the care the patient received and the fact that the Naloxone was administered, to include the number of doses administered and the manner of administration.

5. The administering officer shall complete a Montgomery County Regional Emergency Medical Services Naloxone Reporting Form which shall be attached to the Incident Report in the multimedia module of the records management system. The Naloxone Reporting Form shall be transmitted to the Montgomery County Department of Public Safety Emergency Medical Services office by the department Naloxone administrator.

6. The administering officer shall complete the Overdose Contact Sheet and forward it to the Montgomery County Detective Bureau. The Overdose Contact Sheet shall be attached to the Incident Report in the multimedia module of the records management system.

7. If applicable, an Automated External Defibrillator Form shall be completed and forwarded to the department AED coordinator for review and transmittal to the Montgomery County Department of Public Safety. The AED Form shall be attached to the Incident Report in the multimedia module of the records management system.

D. Kit Maintenance and Replacement

1. In addition to the pre-shift equipment check performed by officers, the department designee as the Naloxone administrator shall maintain a record of the expiration dates of all Naloxone kits. The Naloxone kits shall be replaced before they reach their expiration dates.

2. Expired Naloxone kits should be disposed of as per the department's drug disposal policy. The disposal of the kits shall be documented to include the serial numbers and/or lot numbers and a certification by the disposing officer that shall be conveyed to the Medical Director of the Plymouth Ambulance by the Chief of Police.

3. Spare or replacement Naloxone kits shall be securely stored in the Evidence Room of the Lower Providence Township Police Department. A record shall be maintained of the kits received from the Montgomery County Department of Public Safety, the kits that have been used on patients, the kits that have been disposed of as expired and any other information required to ensure accountability of the inventory of Naloxone by the West Norriton Township Police Department.

E. Charging Guidance

1. Individuals who provide aid to drug overdose victims shall not be charged for providing aid to the overdose victim. When in doubt regarding whether to charge, consult with a department supervisor or the Montgomery County District Attorney's Office.

2. Overdose victims shall not be charged with respect to the act of overdosing.

F. Regulatory Considerations

1. Act 139 of 2014 conveys immunity from criminal prosecution, professional sanction and/or civil liability to law enforcement, fire department or fire company personnel in the event of an adverse outcome associated with the good faith administration of Naloxone.

2. The receipt of training and instructional materials called for in the legislation and the prompt seeking of additional medical assistance shall create a rebuttable presumption that the person administering the Naloxone acted with reasonable care.